

## Preliminary course registration at ELTE BTK

**2025/26/1**

18 May 2025, 17:00 –29 August 2025, 16:00

### **What is the preliminary course registration?**

During this period, you can pre-register for subjects you would like to take in the upcoming semester. It helps you to plan your schedule, and it helps the university to estimate the demand for each course. If you register for a course in the preliminary course registration period, you get extra points during the ranking course registration period, which will give you a better chance to get in to the class. If you are a freshman, you automatically get these extra points during the first registration period of your studies. (This happens automatically only in your first semester.)

### **What should I do in this period?**

Register for your courses as described in your curriculum. Make sure that you register by code.

### **I am on the waiting list. Is that a problem?**

No. Everyone is on the waiting list in this period. Your registration becomes final at the end of the ranking course registration period. (See Figure A)

### **I cannot find a subject. What should I do?**

Did you search for the correct code? Did you select "Courses from curriculum"? If so, contact the responsible institute's/department's administrator ([contact info](#)). If you do not manage to sort it out with them, contact your study coordinator ([kertesz.emese@btk.elte.hu](mailto:kertesz.emese@btk.elte.hu)).

## Ranking course registration at ELTE BTK

2025/26/1

29 August 2025, 20:00 – 04 September 2025, 17:00

### What is the ranking course registration?

During this period, Neptun gives you ranking points according to different criteria, based on Section 60. of [ELTE Academic Regulations](#). Based on your ranking points, you are put in a ranking list. Your ranking position shows whether you can stay registered or Neptun will drop you.

- **When will Neptun drop you?**
  - If your ranking position is above the limit by the end of the ranking period.
  - If you did not complete a strong prerequisite.
  - The reason is always described in a Neptun message, which is sent to you shortly after you are dropped.
- **Waiting list:** Everyone is on the waiting list in this period. Your registration becomes final at the end of the period. (See Figure A)
- You can get different ranking points for each course (even within the same subject).
- **Monitor your ranking positions** under **Subjects/Taken courses** in Neptun.
  - The last two columns show your ranking position ("Ranking sequence") and the limit of each course ("Max. headcount"). If your ranking position is above the limit, you will be dropped from the course at the end of the ranking period. (See Figure A)
- **Make sure you can get in for each course!**
  - You can change groups during the ranking period under **Subjects/Register for subjects** in Neptun. Click on the "Subject name" and the list of available courses (groups) will appear. (See Figure B)
  - If you register for a course where the limit is full, you can still get in, if you have higher ranking points than the other students. You can see what your ranking position would be at each course in the "**Ranking sequence**" column. Other students can also change their registrations, so it can happen that someone leaves the course and you step ahead on the ranking list. You can also register for new subjects in this period.
- In the following period (first-come, first-served), you can register only for vacant places (=where the limit is not filled)

### What to do if...

- **...Neptun dropped me even though I completed the prerequisite?**
  - a) Check the code you registered for and check the code of the prerequisite. Did you complete and register for both on the **correct code**?
  - b) How do I know if it is the correct code?
    - **Find your study unit list (curriculum)** on the [faculty website](#). (Some study programmes have more versions. Pay attention to the year of admission and the specialisation (if applicable).
      - **BA students:** [Education > Bachelor programmes > PROGRAMME DESCRIPTIONS, STUDY UNIT LISTS \(CURRICULA\)](#)
      - **MA students:** [Education > MASTER PROGRAMMES](#)

- **Compare the codes** in Neptun with the codes in the study unit list.
  - The codes have to match. Pay attention to the beginning of the code (BBI- vs BBN- / BMI- vs BMA-) and the possible extension of the code (e.g. these are all different codes belonging to different curricula: BBI-AME**21**-228E; BBI-AME-228E; BB**N**-AME-228, BB**N**-AME**21**-228;) Even though they have the same title, you have to select the code that is in your study unit list.
- **...Neptun dropped me because my position was above the limit?**
  - a) Select a different group where you can still fit in.
  - b) Ask the teacher to raise the limit.
- **...Neptun dropped me and I do not know why?**
  - a) Check the Neptun message in which the reason is described.
  - b) Check your ranking position. Was that above the limit? (If so, see the previous point.)
  - c) Have you completed the prerequisites of the course (on the correct code)?
  - d) Did you register for the subject on the correct code, which belongs to your curriculum?
- **...I have an overlap in my schedule?**
  - a) Change groups, so that you can attend at a different time.
  - b) Ask the teacher whether they tolerate if you come late/leave early.
  - c) **It is your responsibility to avoid overlaps!**

A)

Waiting list	Ranking sequence	Max. headcount	
!	7	15	+
!	60	150	+
!	5	16	+
!	9	999	+
!	10	16	+
!	38	999	+

B)

Subject details

Subject's courses Basic data Topic Textbooks Students Tabular pre-requirement

Syntax (BBI-ANG-252E)  
Curriculum:

Subject's courses

Actions: Save Cancel Drop subject

Course code	Course type	Headcount/Waiting list/Limit	Ranking sequence	Class schedule info.	Lecturers	Language	Site Comm.	Description
a	Practice	0/17/16	!	SZE:08:45-10:15 (Rákóczi út 5 III.em 327. Szeminárium (BR-3-327-01-12))	Den Dikken Marcel	English		
b	Practice	0/20/16	!	SZE:14:00-15:30 (Rákóczi út 5 III.em 327. Szeminárium (BR-3-327-01-12))	Den Dikken Marcel	English		
c	Practice	0/22/16	!	H:10:00-11:30 (Rákóczi út 5 III.em 327. Szeminárium (BR-3-327-01-12))	Newson Mark	English		
d	Practice	0/26/16	!	H:12:00-13:30 (Rákóczi út 5 III.em 327. Szeminárium (BR-3-327-01-12))	Newson Mark	English		

Back

## First-come, first-served course registration at ELTE BTK

2025/26/1

05 September 2025, 08:00 – 12 September 2025, 16:00

### What is the first-come, first-served registration?

- In this period, you can register only for vacant places (=where the limit is not filled).
- Your course registration becomes final in this period.
- If you did not manage to register for a compulsory subject before this period starts, and there are no more vacant places,
  - Ask the teacher to raise the limit.
  - If you have the teacher's written approval for registration above the limit, contact your study coordinator ([kertesz.emese@btk.elte.hu](mailto:kertesz.emese@btk.elte.hu)). Please, do not contact me without the approval! I will ask for it anyways.
- You can also drop courses until the end of this period, but dropping a course is **not possible** after this period ends (only in exceptional cases, e.g., hospitalization).
- **You must finalise your schedule until the end of this period!**