



Study Programme: Cultural Heritage Studies (language of instruction: **English**)

Level of education (BA/MA): MA

Valid for students admitted in 2021 and thereafter

MA thesis and final examination requirements

THESIS REQUIREMENTS

The thesis is a piece of independent scientific work of the candidate, the topic of which is determined by the thesis supervisor and the candidate from the field of study taught at the Department. It displays the knowledge of the candidate acquired in the MA Program, the familiarity of the candidate with the literature of the given scientific and/or professional questions, and his/her analytic skills. All students are required to choose a supervisor and consult with them at least three times; failing this, the supervisor may propose the rejection of the thesis. All cases where a student's work is suspected of plagiarism will be brought to the Board of Review of the Faculty of Humanities.

FORMAL REQUIREMENTS

Length: minimum 150.000 characters (with spaces and notes but not including the cover page, table of contents, bibliography) at 1.5 spacing and 12 pt font in Times New Roman.

The MA thesis (with its attachments) is to be submitted (uploaded) electronically in PDF or WORD format as a single file into the University's electronic admin system (Neptun).

The title page of the thesis must include the name of the author; the title of the MA thesis in Hungarian, as well as in the language of the degree program; the name of the university, the faculty and the name of the program; the name of the thesis supervisor; and the year of submission of the thesis.

The thesis must be accompanied by a written statement from the student that the work is his/her own intellectual product. The thesis cannot be submitted without the written approval of the supervisor.

ASSESSMENT

The thesis is assessed by two reviewers, who cannot be identical to the supervisors of the thesis. The two reviewers' assessment results mark of the thesis which is determined by the final

examination committee at the final examination. If one of the assessments is insufficient (a 'fail'), the thesis will be rejected.

Assessment happens on a five-grade scale. During the evaluation, the referee must take into account whether the author has adhered to the prescribed requirements concerning content and form. The factors relevant for grading are:

- standard literature references with a Bibliography
- a text in English divided into chapters with a table of contents and conclusion (theme choice, research question, method, discussion, result)
- 10-line abstract
- statement about the originality of the submitted work

CONTENT REQUIREMENTS

- relevant topic in cultural heritage studies
- the topic discussion is based on relevant international literature in English
- the discussion is based on original research
- appropriate academic language (in English)

FINAL EXAM REQUIREMENTS

PREREQUISITES FOR THE FINAL EXAMINATION

The prerequisites for the final examination are:

- completion of the study unit list and exams specified in the curriculum for the programme (with the exception of the final examination)
- fulfilment of all training and completion requirements
- returning all property borrowed from the university.

REQUIREMENTS FOR THE MA FINAL EXAMINATION

The final examinations are conducted orally, based on the topic(s) of the final examination (as set by Atelier Department).

COMPONENTS OF THE FINAL EXAMINATION

- (i) *defence*: the defence of the thesis
- (ii) *topic(s)*: oral examination based on the topic(s) of the final examination as set by Atelier Department. (The list of topics and the relevant literature will be sent to you by the Department.)

EVALUATION AND GRADING OF THE FINAL EXAMINATION

Assessment is on a five-grade scale, based on (i) the defence of the thesis and (ii) the topic(s) of the final examination.

The examiners evaluate the answers of the examinee in scientific/professional areas related to the evaluation of the MA thesis, and also assess the professional background of the examinee

along with his/her ability to carry out scientific/professional discourse based on the submitted bibliography of the thesis.

Grades received at the Final Examination:

- (i) grade received for the *defence*
- (iii) grade received for the *topic(s)*

Overall result (final grade) of the Final Examination:

The overall (final) grade of the final examination is calculated on the basis of the *defence* of the thesis and the grade obtained for the *topic(s)* of the final examination (as set by Atelier Department).

The grade is determined by the exam committee based on the student's performance during the two parts of the final examination. The committee evaluates the performance during the examination based on the quality of the presentation of the topic.

DEGREE CERTIFICATE

CLASSIFICATION OF THE DIPLOMA:

The degree certificate states the mathematical average (rounded to two decimals) of the (iii) thesis evaluation grade (written part of thesis) and the two grades received at the final examination [(i) grade of thesis defence; (ii) grade received for the topic(s) of the final examination].

In practice: [(i) + (ii) + (iii)]/3

DETERMINING THE DIPLOMA GRADE:

According to Section 84 (6) of Academic Regulations, (HKR) the degree (diploma) is classified (graded) according to its average down to two decimals:

- **outstanding (5)**, if the average is 4.80–5.00,
- **excellent (5)**, if the average is 4.50–4.79,
- **good (4)**, if the average is 3.50–4.49,
- **satisfactory (3)**, if the average is 2.50–3.49,
- **pass (2)**, if the average is 2.00–2.49.