



ELTE

FACULTY OF
HUMANITIES

Neptun Training

Katalin Szabó

International coordinator

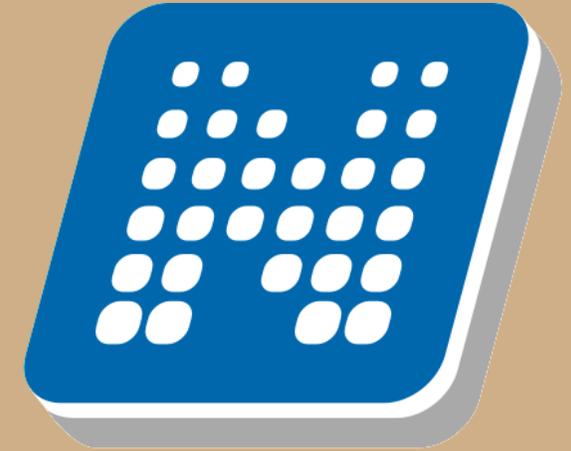
Department of International Affairs

Neptun Study System

This is where you manage your studies

- registration for courses
- registration for exams
- check your progress
- payments

- Neptun Meet Street



NEPTUN

Neptun Study System

neptun.elte.hu



NEPTUN

Neptun Study System

On neptun.elte.hu you can switch to English.



The screenshot displays the ELTE Neptun website interface. At the top, there is a dark blue navigation bar containing the ELTE logo, the text "ELTE Neptun", a "Súgó" (Help) dropdown menu, and a "Belépés" (Login) button with a UK flag icon. The "Belépés" button is circled in red. Below the navigation bar, the main content area features a "Hirdetések" (Announcements) section. On the left, there is a photograph of a classical building with the text "Köszöntjük a megújult ELTE Neptun kezdőlapon!" (We welcome you to the updated ELTE Neptun homepage!) and "ELTE Oktatási Igazgatóság, 6 hete" (ELTE Faculty of Education, 6 weeks). On the right, there is a blue banner for "Eötvös Loránd Tudományegyetem" (Eötvös Loránd University) with the "NEPTUN" logo and the text "Egységes Tanulmányi Rendszer" (Unified Study System). Below the banner, it says "Oktatói / Hallgatói ELTE" (Faculty / Students ELTE) and "Belépés az oktatói és hallgatói webre" (Login to the faculty and student website) with "ELTE Oktatási Igazgatóság, 6 hete" (ELTE Faculty of Education, 6 weeks) below it. At the bottom of the page, there is a dark blue footer bar with links to "ELTE Honlap", "ELTE Shop", "ELTE Sport Kft.", "Q-tér", "Eötvös Kiadó", and "Egyetemi Könyvtár".

Neptun Study System

On this page, you will always see some current news, and you can enter your Neptun from here.



The screenshot shows the ELTE Neptun website interface. At the top, there is a dark blue navigation bar with the ELTE logo, the text "ELTE Neptun", a "Súgó" (Help) dropdown menu, and a "Belépés" (Login) button with a UK flag icon. Below the navigation bar, the main content area is titled "Hirdetések" (News). There are two news items displayed. The first item features a photograph of a classical building and the text "Köszöntjük a megújult ELTE Neptun kezdőlapon!" (We welcome you to the updated ELTE Neptun homepage!). Below this text is the attribution "ELTE Oktatási Igazgatóság, 6 hete". The second item features the ELTE logo and the text "Eötvös Loránd Tudományegyetem NEPTUN Egységes Tanulmányi Rendszer" (Eötvös Loránd University NEPTUN Unified Study System). Below this is the text "Oktatói / Hallgatói ELTE" (Faculty / Students ELTE) and "Belépés az oktatói és hallgatói webre" (Login to the faculty and student web), with the attribution "ELTE Oktatási Igazgatóság, 6 hete". At the bottom of the page, there is a dark blue footer bar with links to "ELTE Honlap", "ELTE Shop", "ELTE Sport Kft.", "Q-tér", "Eötvös Kiadó", and "Egyetemi Könyvtár".

Neptun Study System

Click on "ELTE Neptun" to log in your account.

ELTE Neptun Súgó ▾ Belépés

Hirdetések

Köszöntjük a megújult ELTE Neptun kezdőlapon!
ELTE Oktatási Igazgatóság, 6 hete

Eötvös Loránd Tudományegyetem
NEPTUN
Egységes Tanulmányi Rendszer
Oktatói / Hallgatói ELTE
Belépés az oktatói és hallgatói webre
ELTE Oktatási Igazgatóság, 6 hete

ELTE Honlap ELTE Shop ELTE Sport Kft. Q-tér Eötvös Kiadó Egyetemi Könyvtár

Neptun Study System

Type in your identifier (Neptun-code), and then the password.
After: "Log in".

ELTE Neptun Help Log in

Log in

Identifier

Forgot password? New to ELTE Neptun? [New password](#)

Password

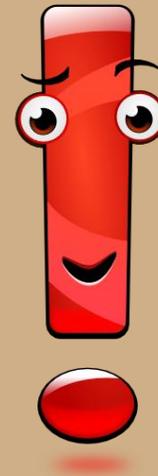
The password is required.

Log in

ELTE Homepage ELTE Shop ELTE Sport Ltd. Q-space Eötvös Publishing Ltd. ELTE Library Service

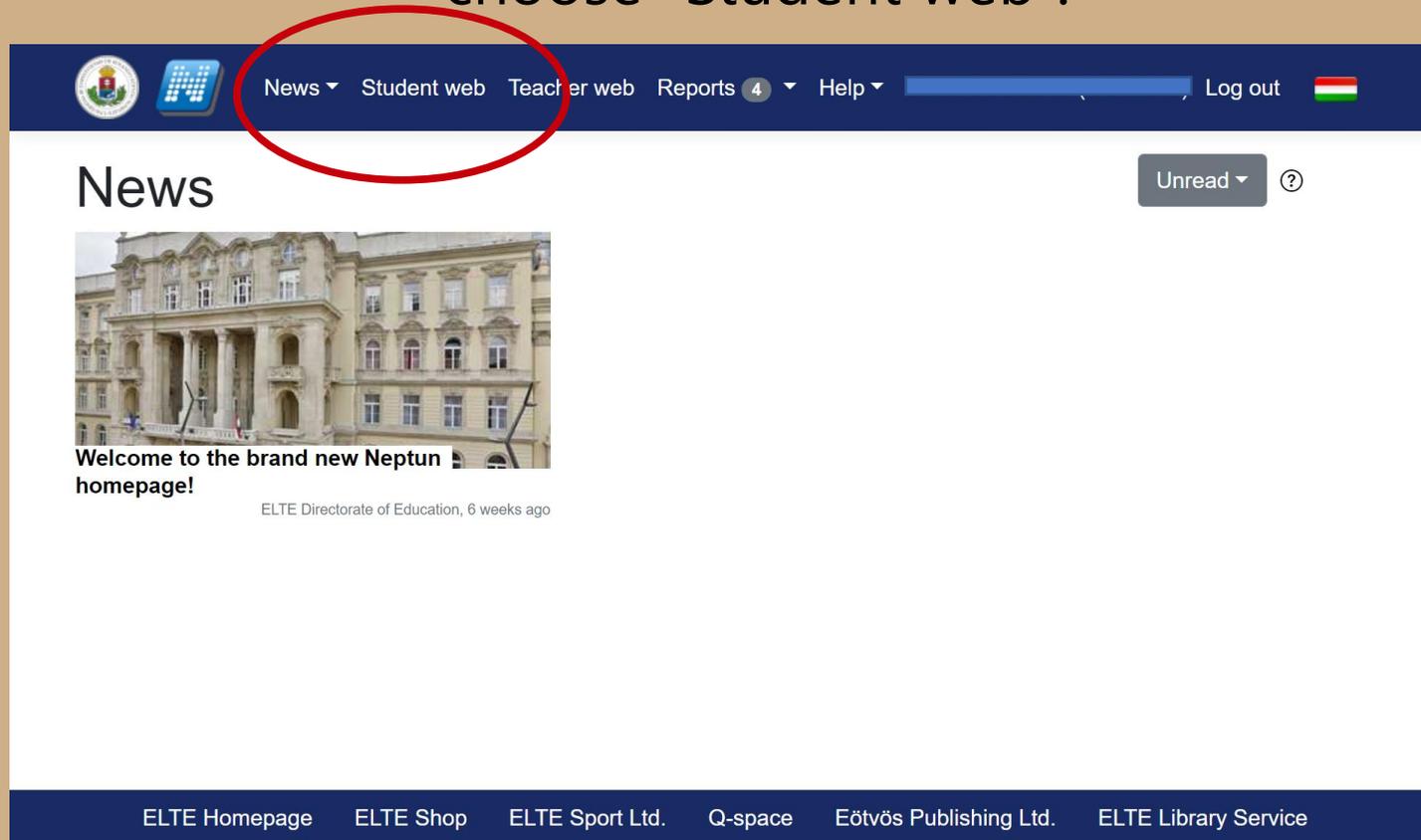
Neptun Study System

Your Neptun code is your administrative university ID.
You cannot change it, and you need to use it for all
administration.
Make sure you remember it.



Neptun Study System

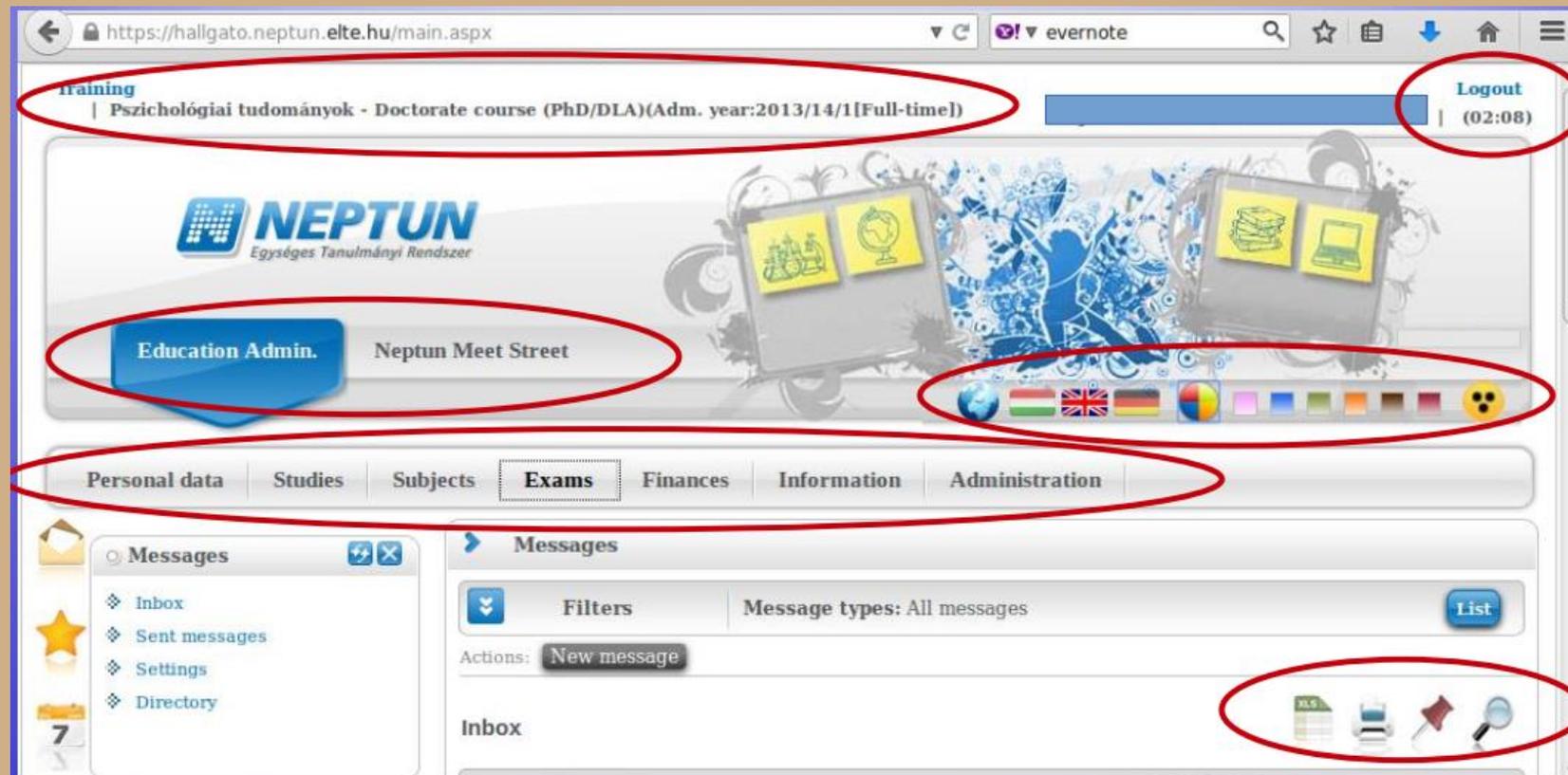
This intermediate screen also shows some news. To enter the account, choose "Student web".



The screenshot displays the Neptun Study System interface. At the top, a dark blue navigation bar contains several menu items: "News", "Student web", "Teacher web", "Reports 4", "Help", a search bar, "Log out", and a Hungarian flag. The "Student web" menu item is circled in red. Below the navigation bar, the main content area features a "News" section with a sub-header "Unread" and a question mark icon. The first news item is titled "Welcome to the brand new Neptun homepage!" and includes a photograph of a large, classical-style building. The news item is attributed to "ELTE Directorate of Education, 6 weeks ago". At the bottom of the page, a dark blue footer bar contains links to "ELTE Homepage", "ELTE Shop", "ELTE Sport Ltd.", "Q-space", "Eötvös Publishing Ltd.", and "ELTE Library Service".

Neptun Study System

This is the Neptun student platform.
You can change the theme and the language if you want.



Neptun Study System

If you scroll down, you will see your Messages Inbox. You will receive system messages (most will be in Hungarian) as well as messages from your teachers, coordinators (they will write in English).

The screenshot shows the Neptun Study System interface. The main content area is titled "Messages" and displays an "Inbox" list. A red oval highlights the message list table, which contains the following data:

Delete	Sender	Subject	Receive date
<input type="checkbox"/>	ELTE Neptun	HKR módosítás a rangsorolási kurzusjelentkezés esetén történt előnyben részesítéssel kapcsolatban	8/26/2014 5:07:14 PM
<input type="checkbox"/>	Czeiner Márta	értesítés hivatalos irat érkezéséről	7/2/2014 1:28:24 AM
<input type="checkbox"/>	System message	A PSZD13-ISMA-103 tárgyra jegybeírás történt!	6/26/2014 9:11:21 AM
<input type="checkbox"/>	Nádasdy Zoltán Dr.	Essays	6/23/2014 9:35:03 PM
<input type="checkbox"/>	System message	A PSZD13-ISMF-103 tárgyra jegybeírás történt!	6/22/2014 6:37:03 PM
<input type="checkbox"/>	System message	A PSZD13-KFEI-104 tárgyra jegybeírás történt!	6/3/2014 1:11:13 PM
<input type="checkbox"/>	System message	A PSZD13-ISMF-109 tárgyra jegybeírás történt!	6/1/2014 6:36:30 PM
<input type="checkbox"/>	Király Ildikó Dr.	utolsó óra dátuma	5/21/2014 10:27:28 AM

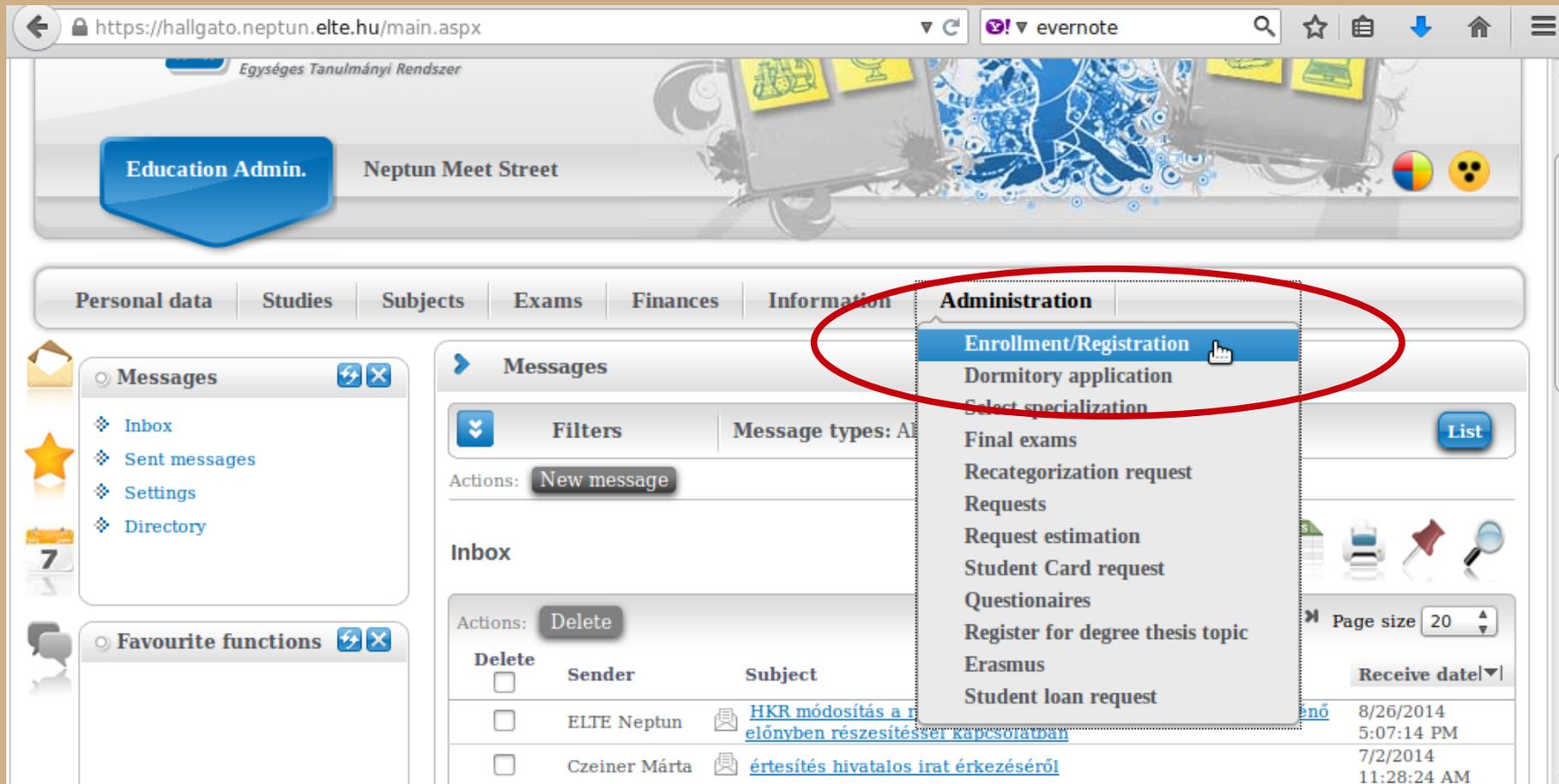
Neptun Study System

Choose your current training.

The screenshot shows the Neptun Study System interface. The browser address bar displays `https://hallgato.neptun.elte.hu/main.aspx`. The page header includes a "Logout" button with a timer showing "(02:08)". The main content area features the NEPTUN logo and the text "Egységes Tanulmányi Rendszer". Below the logo, there are buttons for "Education Admin." and "Neptun Meet Street". A navigation menu at the bottom includes "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Exams" tab is currently selected. On the left side, there is a "Messages" section with links for "Inbox", "Sent messages", "Settings", and "Directory". The main "Messages" area shows "Filters" and "Message types: All messages". At the bottom right, there are icons for a calendar, printer, and search.

Enrolment and semester activation

First of all, you need to check whether your registration for the semester is fine.



The screenshot shows the Neptun student portal interface. The browser address bar displays <https://hallgato.neptun.elte.hu/main.aspx>. The page header includes "Egységes Tanulmányi Rendszer" and "Education Admin. Neptun Meet Street". A navigation bar contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Administration" tab is selected and circled in red. A dropdown menu is open under "Administration", listing various administrative actions. The "Enrollment/Registration" option is highlighted in blue. Below the navigation bar, there are sections for "Messages" (with sub-items: Inbox, Sent messages, Settings, Directory) and "Favourite functions". The main content area shows a "Messages" section with a "Filters" dropdown and "Message types: All". Below this is an "Inbox" table with columns for "Delete", "Sender", and "Subject".

Delete	Sender	Subject
<input type="checkbox"/>	ELTE Neptun	HKR módosítás a t... előnyben részesítéssel kapcsolatban
<input type="checkbox"/>	Czeiner Márta	értesítés hivatalos irat érkezéséről

Enrolment and semester activation

You can see the status for all semesters up until now. The "Term" column shows all the semesters, and whether you are/were "active" during that semester.

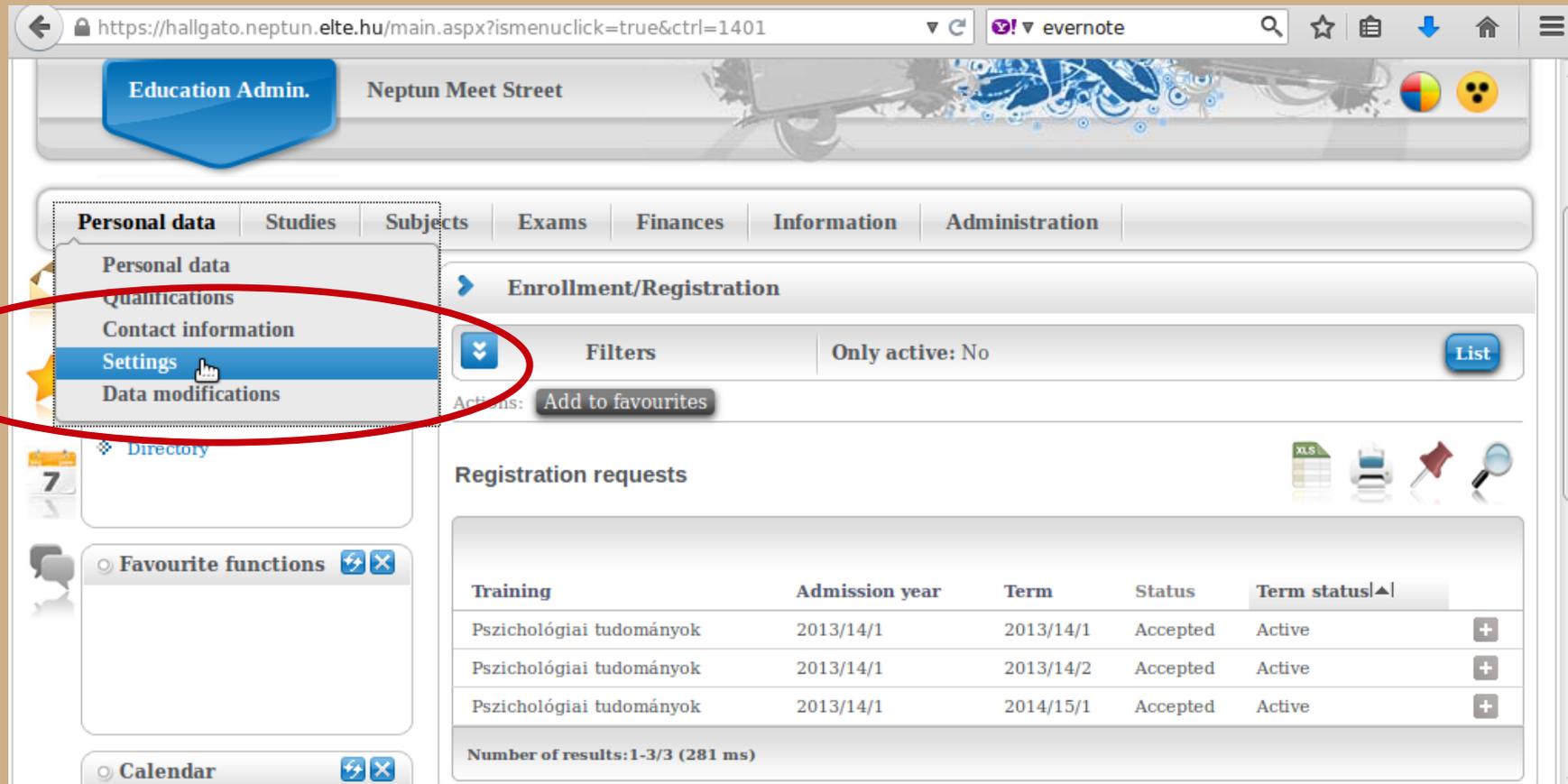
The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401>. The page header includes "Education Admin." and "Neptun Meet Street". The main navigation menu includes "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Personal data" menu is expanded, showing "Personal data", "Qualifications", "Contact information", "Settings" (highlighted with a mouse cursor), and "Data modifications". The "Enrollment/Registration" section is active, showing a "Filters" dropdown set to "Only active: No" and a "List" button. Below this is the "Registration requests" section, which contains a table with the following data:

Training	Admission year	Term	Status	Term status
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2014/15/1	Accepted	Active

At the bottom of the table, it says "Number of results: 1-3/3 (281 ms)".

Changing password

You can change your password anytime.

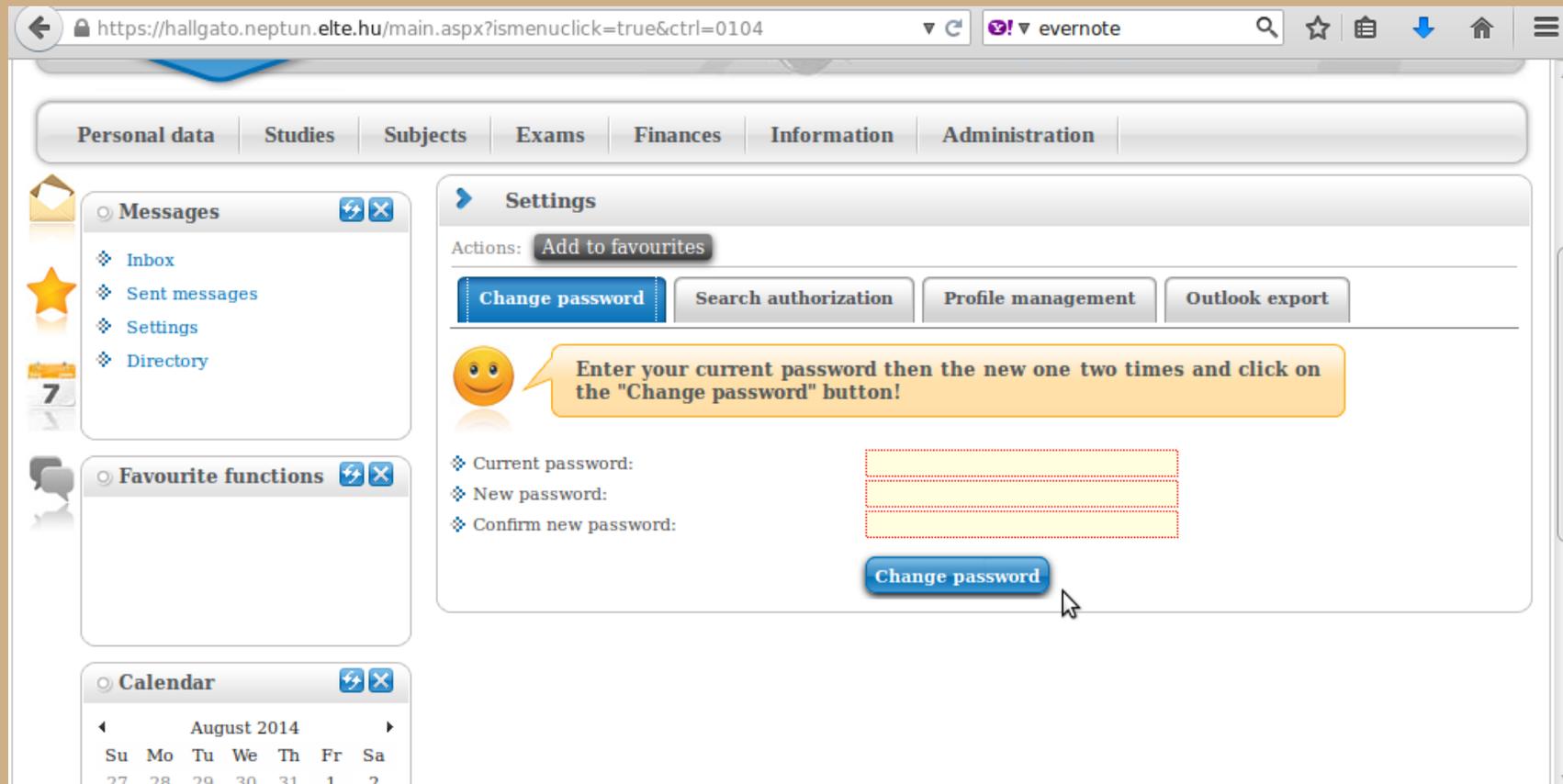


The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=1401>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation menu contains "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Personal data" menu is open, and the "Settings" option is highlighted with a red circle. Other options in the menu include "Personal data", "Qualifications", "Contact information", and "Data modifications". The main content area shows "Enrollment/Registration" with a "Filters" section set to "Only active: No" and a "List" button. Below this is a "Registration requests" table with columns for Training, Admission year, Term, Status, and Term status. The table contains three rows of data for "Pszichológiai tudományok" with admission years 2013/14/1 and 2014/15/1, all with "Accepted" status and "Active" term status. A "Calendar" widget is visible in the bottom left corner.

Training	Admission year	Term	Status	Term status
Pszichológiai tudományok	2013/14/1	2013/14/1	Accepted	Active
Pszichológiai tudományok	2013/14/1	2013/14/2	Accepted	Active
Pszichológiai tudományok	2013/14/1	2014/15/1	Accepted	Active

Changing password

Make sure it is at least 8 characters long and has three of the following: lowercase letters, capital letters, numbers, special characters.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0104>. The page is titled "Settings" and has a navigation menu with options: Personal data, Studies, Subjects, Exams, Finances, Information, and Administration. On the left, there are three panels: "Messages" (with sub-items: Inbox, Sent messages, Settings, Directory), "Favourite functions", and "Calendar" (showing August 2014). The main content area is titled "Settings" and includes an "Actions" section with "Add to favourites". Below this are four buttons: "Change password" (highlighted in blue), "Search authorization", "Profile management", and "Outlook export". A yellow callout box with a smiley face icon contains the text: "Enter your current password then the new one two times and click on the 'Change password' button!". Below the callout are three input fields: "Current password:", "New password:", and "Confirm new password:". A blue "Change password" button is positioned below the input fields, with a mouse cursor hovering over it.

Checking data

Check your data in the system. First is your personal data.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0104>. The page header includes 'Education Admin.' and 'Neptun Meet Street'. A navigation bar contains tabs for 'Personal data', 'Studies', 'Subjects', 'Exams', 'Finances', 'Information', and 'Administration'. The 'Personal data' tab is selected and highlighted with a red oval. A dropdown menu is open under this tab, listing 'Personal data', 'Qualifications', 'Contact information', 'Settings', and 'Data modifications'. Below the navigation bar, there are buttons for 'Change password', 'Search authorization', 'Profile management', and 'Outlook export'. A yellow callout box with a smiley face icon contains the text: 'Enter your current password then the new one two times and click on the "Change password" button!'. Below this, there are three input fields labeled 'Current password:', 'New password:', and 'Confirm new password:', followed by a 'Change password' button. The left sidebar contains a 'Directory' section with a calendar icon showing the number '7', a 'Favourite functions' section with a speech bubble icon, and a 'Calendar' section with a calendar icon.

Checking data

You can modify some of the data on your own, but not all of it.
Contact your coordinator if something should be changed.

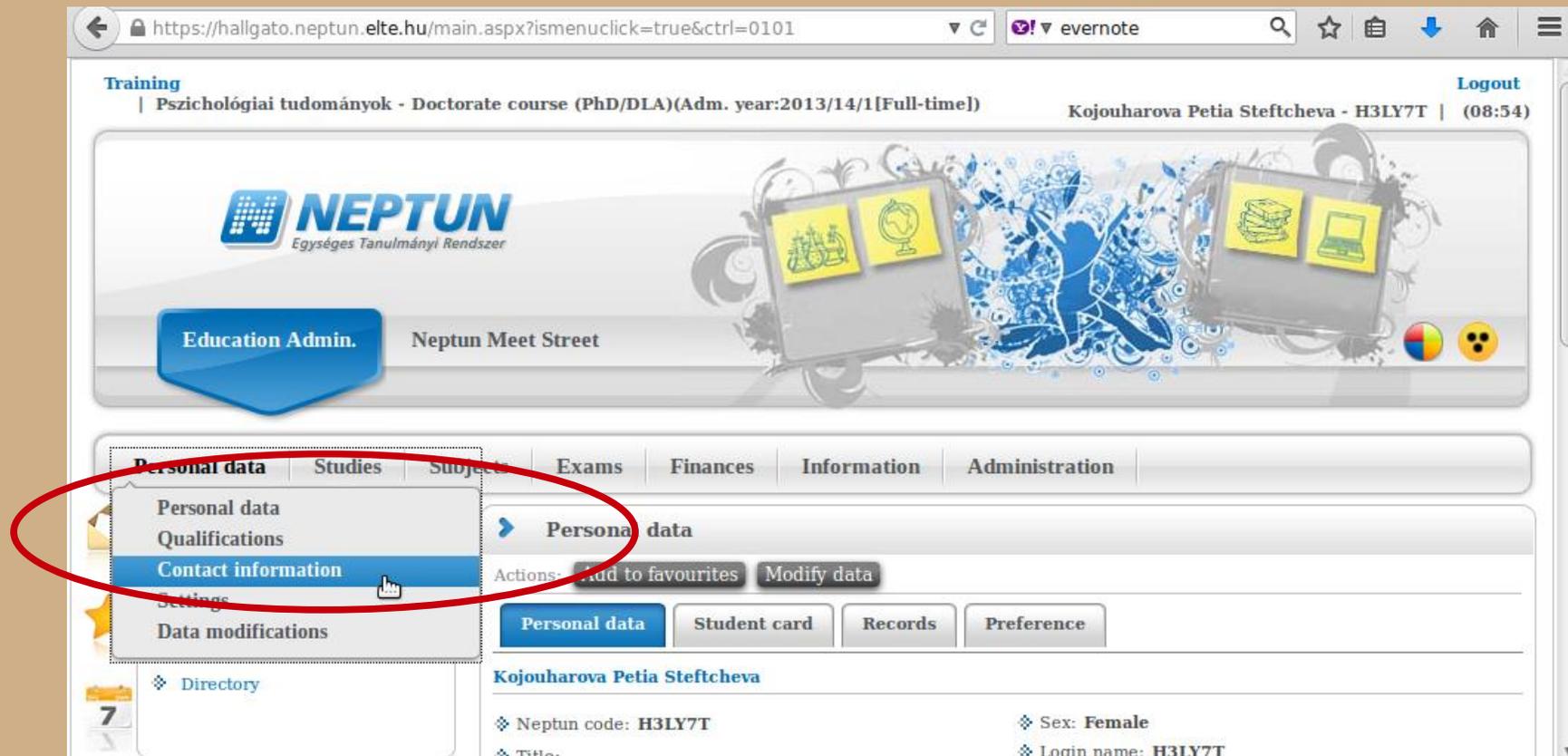
The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0101>. The page displays a user profile for **Kojouharova Petia Steftcheva**. The top navigation bar includes buttons for 'Add to favourites' and 'Modify data', both of which are circled in red. Below this, there are tabs for 'Personal data', 'Student card', 'Records', and 'Preference', with 'Personal data' being the active tab. The profile data is organized into two columns of fields, each with a blue input box:

- Neptun code: []
- Title: []
- Family name: []
- Given name: []
- Birth name: []
- Marital status: []
- Birth date: []
- Birth country: []
- Birth county: []
- Birth place: []
- Nationality: []
- EHA: []
- Duplikáció neptunkód: []
- Speciális szükségletűség felfedése rangsoroláskor: []
- Sex: []
- Login name: []
- Mother's maiden name: []
- Citizenship: []
- Number of children: []
- Social security number: []
- Tax ID: []
- Education ID: []
- Exam id: []
- ETR külföldi kategória: []
- Juttatási alapkar: []

At the bottom of the page, there is a checkbox labeled 'Felsőoktatási Információs Rendszerbe (FIR) bejelentett adatok'.

Checking data

Next is your contact information – address and e-mail address. Official messages can be sent to both.



The screenshot shows the NEPTUN web portal interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0101>. The page header includes the text "Training" and "Logout". Below the header, there is a banner for "NEPTUN Egységes Tanulmányi Rendszer" with a blue button labeled "Education Admin." and the text "Neptun Meet Street". A navigation menu is visible with tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Personal data" tab is selected, and a dropdown menu is open, highlighting "Contact information". Other options in the dropdown include "Personal data", "Qualifications", "Settings", and "Data modifications". Below the navigation menu, there are buttons for "Personal data", "Student card", "Records", and "Preference". The user's name "Kojouharova Petia Steftcheva" is displayed, along with their Neptun code "H3LY7T" and sex "Female".

Checking data

You can add and delete e-mail addresses on your own. Make sure that you add an e-mail address which you read regularly.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0103>. The browser's address bar also shows 'evernote'. The page layout includes a left sidebar with 'Messages' (Inbox, Sent messages, Settings, Directory) and 'Favourite functions' sections. The main content area is titled 'Contact information' and features a navigation bar with 'Email addresses' (highlighted with a red circle), 'Addresses', 'URL addresses', and 'Phone numbers'. Below this, the 'Email addresses' section contains a table with columns for 'Email address', 'Type', 'Default', and 'Delete'. The table lists two entries: 'Personal' and 'Official'. The 'Official' entry has a green checkmark in the 'Default' column. At the bottom of the table, it shows 'Number of results: 1-2/2 (0 ms)' and 'Actions: New email address Delete'.

Email address	Type	Default	Delete
[Redacted]	Personal		<input type="checkbox"/>
[Redacted]	Official	✓	<input type="checkbox"/>

Checking data

Here you can check whether the system has your correct address. You can add, delete and change your mailing address on your own, but not your permanent address.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0103>. The page is titled "Contact information" and features a navigation menu on the left with options like "Messages", "Favourite functions", and "Calendar". The main content area includes a "Contact information" section with a red circle highlighting the "Addresses" tab. Below this, there is a table of addresses with columns for "Postal code", "City", "Street address", "Type", and "Delete". The table contains two rows: one for a permanent address (postal code 5100) and one for a mailing address (postal code 1221). The "Number of results: 1-2/2 (0 ms)" is displayed at the bottom of the table.

Postal code	City	Street address	Type	Delete
5100			Permanent address	<input type="checkbox"/>
1221			Mailing address	<input type="checkbox"/>

Course Registration



ELTE

FACULTY OF
HUMANITIES

Welcome and Information Days

Academic Calendar

Registration period:

31-01-2022–06-02-2022

Study period:

07-02-2022–13-05-2022

Exam period:

16-05-2022–03-07-2022

<https://btk.elte.hu/academic-calendar>



ELTE

FACULTY OF
HUMANITIES

Welcome and Information Days

Course registration periods

First-come, first-served:

08:00 04-02-2022–16:00 11-02-2022

Late course registration:

14-02-2022–18-02-2022

Exam registration period:

beginning of May

Course types

Lecture:

- usually 90 min long
- Grade: for a successful exam in the exam period

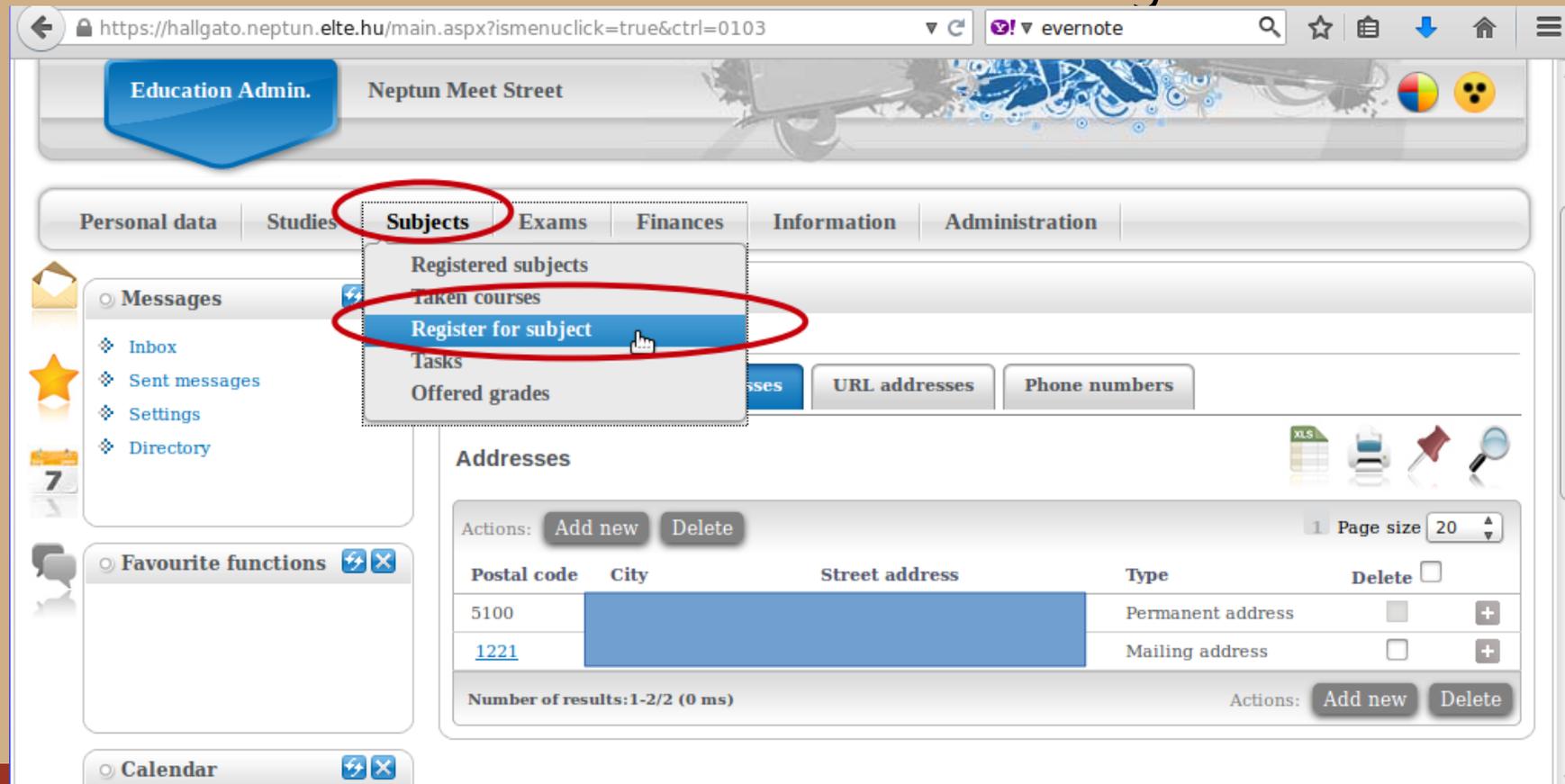
Course types

Seminar:

- 45 or 90 min long, smaller group of students.
- Grade: participation, homework, seminar paper, tests, presentations.
- No exam in the exam period.
- You are allowed to miss max. 3 occasions.

Course registration periods

Course registration always happens in Neptun. You must register for a course in order to attend it and receive a grade.



The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0103>. The page header includes "Education Admin." and "Neptun Meet Street". The main navigation menu has tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Subjects" tab is selected and highlighted with a red circle. A dropdown menu is open under "Subjects", with the "Register for subject" option highlighted by a red circle and a mouse cursor. Other options in the dropdown include "Registered subjects", "Taken courses", "Tasks", and "Offered grades". The left sidebar contains sections for "Messages" (Inbox, Sent messages, Settings, Directory), "Favourite functions", and "Calendar". The main content area shows an "Addresses" section with a table of addresses. The table has columns for "Postal code", "City", "Street address", "Type", and "Delete". The first row shows "5100" for the postal code, a blue box for the city, and "Permanent address" for the type. The second row shows "1221" for the postal code, a blue box for the city, and "Mailing address" for the type. The table includes "Add new" and "Delete" buttons and a "Page size" dropdown set to "20".

Postal code	City	Street address	Type	Delete
5100			Permanent address	<input type="checkbox"/>
1221			Mailing address	<input type="checkbox"/>

How to register

Choose the current semester (2021/22/1).
Set "Subject type" to "**All subjects**", then click on "List subjects".

The screenshot shows the NEPTUN system interface for subject selection. The browser address bar displays <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0303>. The page title is "Subjects currently offered only: Yes, Terms: 2013/14/2, Subject type: All subjects, Curriculums: pszichológiatudomány doktori képzés - moduláris 2013, Subject group: All, Language: All".

The interface includes a left sidebar with navigation options: Inbox, Sent messages, Settings, Directory, Favourite functions, and Calendar. The main content area shows a "Filters" section with the following options:

- Subjects currently offered
- Terms: 2014/15/1
- Subject type: Subjects from curriculum, All subjects
- Curriculums: pszichológiatudomány doktori képzés - moduláris 2013
- Subject group: All
- Language: All
- Subject name: [text input]
- Subject code: [text input]
- Course lecturer: [text input]
- Course code: [text input]
- Period start: Monday
- Period end: Monday

The "List subjects" button is highlighted with a red circle. Below it, the "Add to favourites" button is visible. The bottom left corner shows a calendar for August 2014, with the 28th highlighted.

How to register

You should see a list similar to the one below. You can sort in ascending or descending order by clicking on the title of the relevant column (e.g., "Subject code").

The screenshot shows a web application interface with a navigation menu on the left and a main content area. The main content area displays a table titled "All subjects 2014/15/1". The table has the following columns: Subject name, Subject code, Credit Fulfilled, Registered, Register for subject, and Waiting list. A red circle highlights the table headers.

Subject name	Subject code	Credit Fulfilled	Registered	Register for subject	Waiting list
Clinical Psychology 2	PSYM09-CH-121	2		Register	+
Psychopathology and Patopsychology	PSYM09-CH-110:2	2		Register	+
Cognitive Psychology	PSYM09-103	4		Register	+
Methodological Skills Training	PSYM09-106:2	2		Register	+
Health Behaviour, Health Promotion and Health Communication	PSYM09-CH-117	2		Register	+
Health Psychology in Social Context	PSYM09-CH-102:2	2		Register	+
Evidence-based Medicine for Psychologists	PSYM09-CH-119	2		Register	+
Medical Aspects of Suggestions	PSYM09-CH-123	4		Register	+
Professional Issues and Ethical Problems in Psychology	PSYM09-107:2	3		Register	+
Multivariate Statistics	PSYM09-109	2		Register	+
Neurobiology and Psychopharmacology	PSYM09-CH-128	2		Register	+
Personality Psychology	PSYM09-104	4		Register	+

How to register

This search will list all of ELTE's courses. Use the search icon ("magnifying glass") to search for subject codes.

Actions: Add to favourites

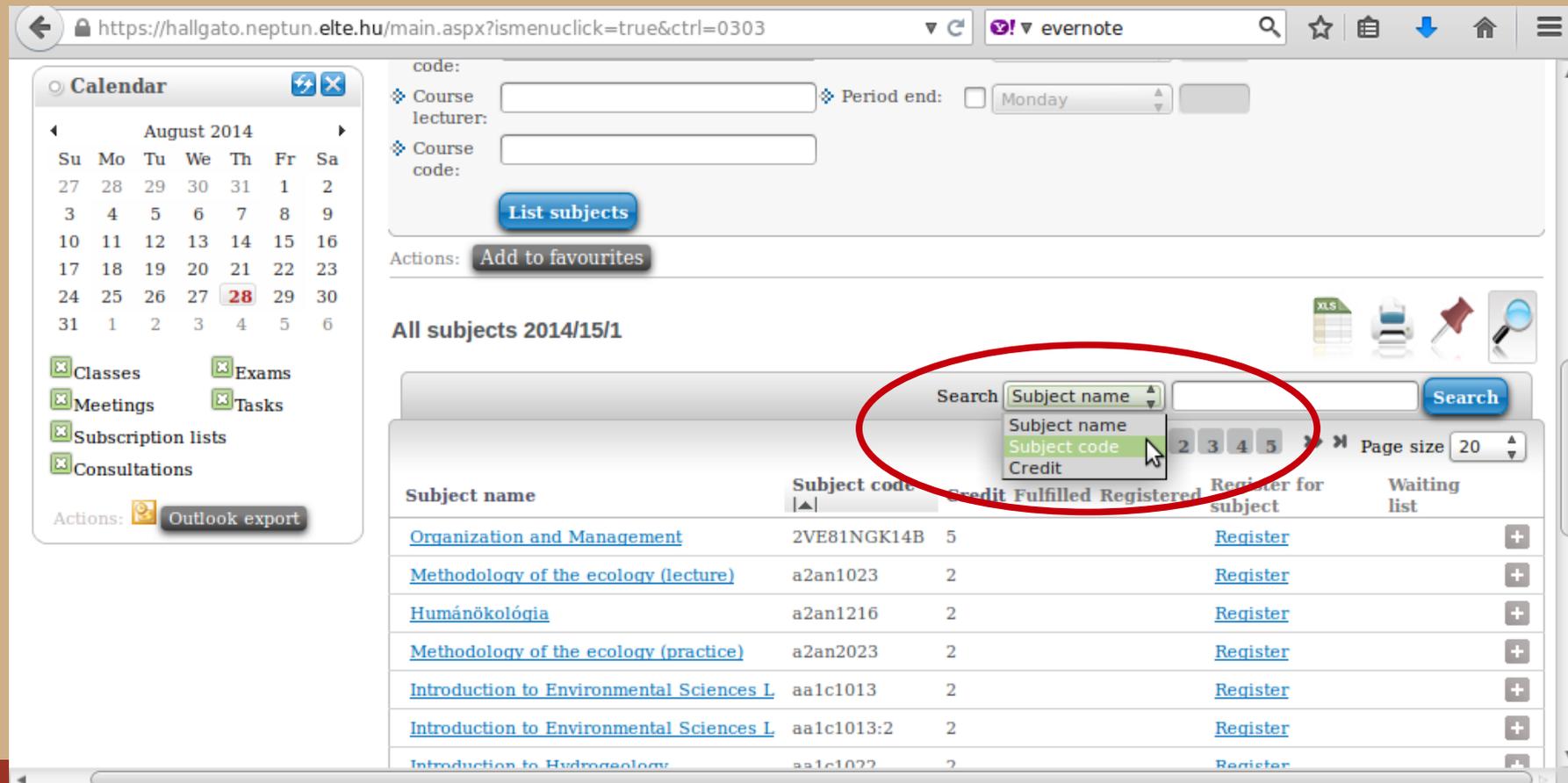
All subjects 2014/15/1

Page size 20

Subject name	Subject code	Credit	Fulfilled	Registered	Register for subject	Waiting list
Clinical Psychodiagnostics 2.	PSYM09-CH-121	2			Register	+
Psychopathology and Patopsychology	PSYM09-CH-110:2	2			Register	+
Cognitive Psychology	PSYM09-103	4			Register	+
Methodological Skills Training	PSYM09-106:2	2			Register	+
Health Behaviour, Health Promotion and Health Communication	PSYM09-CH-117	2			Register	+
Health Psychology in Social Context	PSYM09-CH-102:2	2			Register	+
Evidence-based Medicine for Psychologists	PSYM09-CH-119	2			Register	+
Medical Aspects of Suggestions	PSYM09-CH-123	4			Register	+
Professional Issues and Ethical Problems in Psychology	PSYM09-107:2	3			Register	+
Multivariate Statistics	PSYM09-109	2			Register	+
Neurobiology and Psychopharmacology	PSYM09-CH-128	2			Register	+
Personality Psychology	PSYM09-104	4			Register	+

How to register

You will see a search field and then you can search by title (any word), subject code and credit number.



The screenshot shows the NEPTUN system interface. On the left is a calendar for August 2014. The main area contains search filters for course lecturer and course code, with a 'List subjects' button. Below this is a table titled 'All subjects 2014/15/1'. A search dropdown menu is open, showing options: 'Subject name', 'Subject code', and 'Credit'. The 'Subject code' option is highlighted. The table lists subjects with columns for subject name, subject code, credit, fulfilled, registered, and a 'Register for subject' link.

Subject name	Subject code	Credit	Fulfilled	Registered	Register for subject	Waiting list
Organization and Management	2VE81NGK14B	5			Register	+
Methodology of the ecology (lecture)	a2an1023	2			Register	+
Humánökológia	a2an1216	2			Register	+
Methodology of the ecology (practice)	a2an2023	2			Register	+
Introduction to Environmental Sciences I	aa1c1013	2			Register	+
Introduction to Environmental Sciences I	aa1c1013:2	2			Register	+
Introduction to Hydrogeology	aa1c1022	2			Register	+

How to register

Click on the title of a course to view its data.

The screenshot shows a web browser window displaying the NEPTUN system interface. The URL is <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0303>. The page title is "All subjects 2014/15/1". A search bar contains "psym09" and a "Search" button. A table lists various psychology courses with columns for "Subject name", "Subject code", "Credit", "Fulfilled", "Registered", "Register for subject", and "Waiting list". The "Cognitive Psychology" course (PSYM09-103) is highlighted with a red circle. A red oval also highlights the "Outlook export" button in the left sidebar.

Subject name	Subject code	Credit	Fulfilled	Registered	Register for subject	Waiting list
Developmental Psychology I.	PSYM09-101	2			Register	+
Cognitive Psychology	PSYM09-103	4			Register	+
Personality Psychology	PSYM09-104	4			Register	+
Methodological Skills Training	PSYM09-106:2	2			Register	+
Professional Issues and Ethical Problems in Psychology	PSYM09-107:2	3			Register	+
Communicational Skills Training	PSYM09-108	3			Register	+
Multivariate Statistics	PSYM09-109	2			Register	+
Introduction to Counselling and Clinical Psychology	PSYM09-CH-101:2	2			Register	+
Health Psychology in Social Context	PSYM09-CH-102:2	2			Register	+
Health Psychophysiology	PSYM09-CH-103:2	2			Register	+
Addictive Behaviours	PSYM09-CH-105:2	2			Register	+

How to register

Click on the number of a group to view its data.

Subject details

Available courses Basic data Topic Textbooks Students Tabular pre-requirement

Cognitive Psychology (PSYM09-103)

Available courses

Actions: Save Cancel

Course code	Course type	Headcount/Waiting list/Limit	Ranking score	Class schedule info.	Lecturers	Language	Site Comm.	Description
1	Lecture	0/3/999	!		Király Ildikó Dr., Takács Ádám	English	Sz,16:00-1...	

Number of results:1-0/0 (16 ms)

Actions: Save Cancel

Click on Save to take the selected courses from the list above!

Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

How to register

Here you can view the data of the group of a given course, for example, its teachers or which other students attending this group.

The screenshot shows a web browser window displaying the 'Course details' page for 'Cognitive Psychology'. A red oval highlights the navigation tabs: 'Basic data', 'Students', 'Lecturers', 'Textbooks', 'Class schedule', 'Attendance statistics', 'Tasks', and 'E-materials'. The 'Basic data' tab is selected, showing the following information:

- ❖ Code: **1**
- ❖ Subject name: **Cognitive Psychology**
- ❖ Exam type: **Written;**
- ❖ Minimum headcount: **0**
- ❖ Maximum headcount: **999**
- ❖ Max. number of waiting-list: **0**
- ❖ Language: **English**
- ❖ Term: **2014/15/1**
- ❖ Description:
- ❖ Notes: **Sz,16:00-18:15***IZU Révész**
- ❖ Course type: **Lecture**
- ❖ Course price:
- ❖ Class schedule information:
- ❖ Lecturers: **Király Ildikó Dr., Takács Ádám**
- ❖ Internet address:
- ❖ Preliminary requirement:
- ❖ Course type identifier: **Normal**

A 'More class schedule information' button is located at the bottom of the page.

How to register

Days in Hungarian

Monday	hétfő (H)
Tuesday	kedd (K)
Wednesday	szerda (Sze/Sz)
Thursday	csütörtök (Cs)
Friday	péntek (P)
Saturday	szombat (Szo/Sz)
Sunday	vasárnap (V)

How to register

If you go back to where you can see the groups for the course, you can register by checking the box next to the row, and clicking on "Save".

Subject details

Available courses | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

Cognitive Psychology (PSYM09-103)

Available courses

Actions: Save Cancel

Course code	Course type	Headcount/Waiting list/Limit	Ranking score	Class schedule info.	Lecturers	Language Site Comm.	Description	<input type="checkbox"/>
1	Lecture	0/3/999			Király Ildikó Dr., Takács Ádám	English	Sz,16:00-1...	<input type="checkbox"/>

Number of results:1-0/0 (31 ms)

Actions: Save Cancel

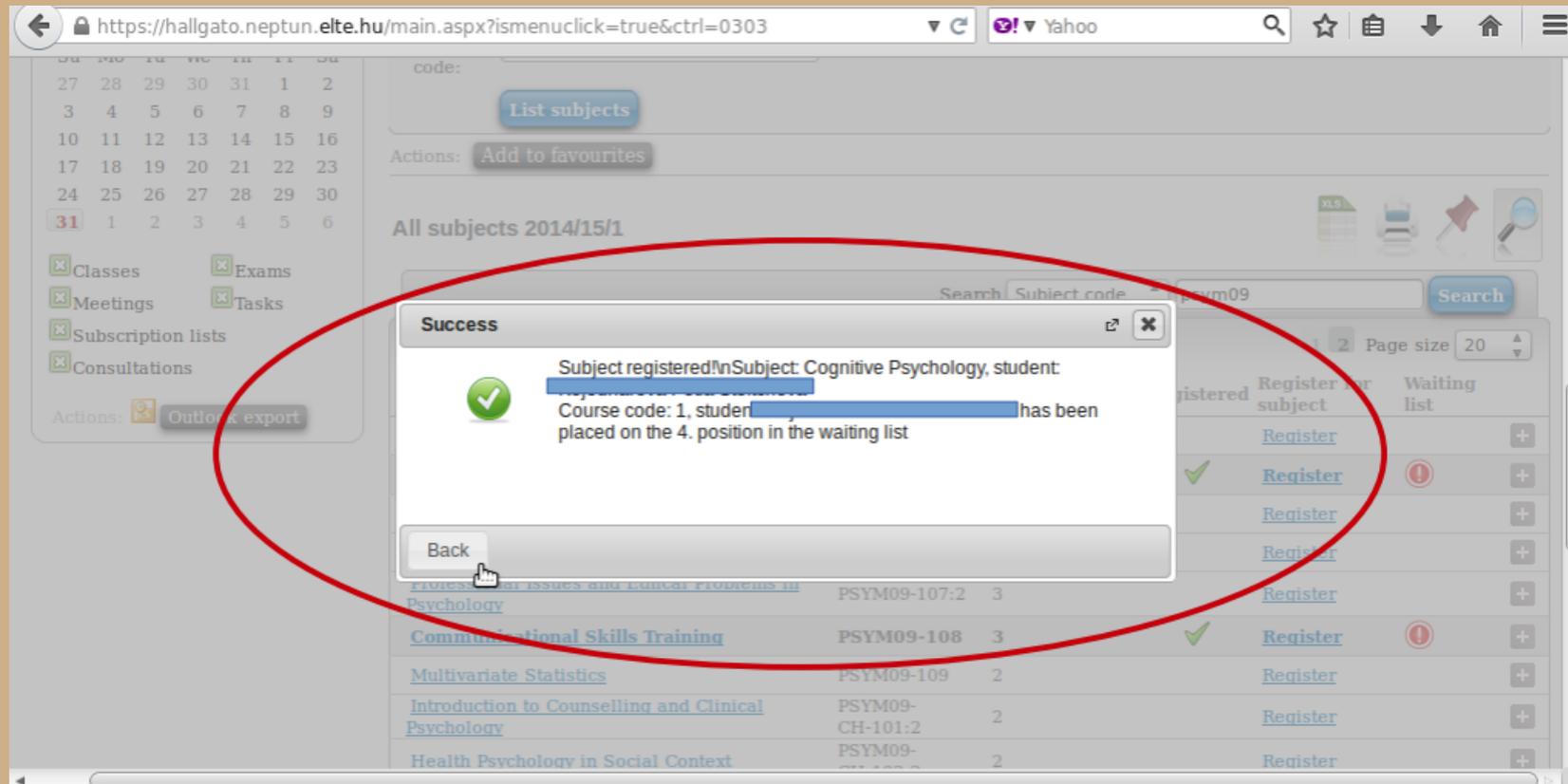
Click on Save to take the selected courses from the list above!

Beyond course maximum headcount limits, the institution can enable waiting lists. When the course headcount or the limit changes, you might automatically take the course if you were the next on the waiting list.

https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0303#

How to register

The popup window will tell you whether you registered successfully.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0303>. The page displays a calendar on the left and a list of subjects for the 2014/15/1 academic year. A red oval highlights a "Success" popup window that appears over the subject list. The popup contains a green checkmark icon and the following text: "Subject registered!\nSubject: Cognitive Psychology, student: [redacted]\nCourse code: 1, student [redacted] has been placed on the 4. position in the waiting list". A "Back" button is visible at the bottom of the popup. The background page shows a table of subjects with columns for subject name, code, and a "Register" button. Some "Register" buttons are accompanied by a green checkmark or a red warning icon.

Subject Name	Code	Register
Professional Issues and Ethical Problems in Psychology	PSYM09-107:2 3	Register
Communication Skills Training	PSYM09-108 3	Register
Multivariate Statistics	PSYM09-109 2	Register
Introduction to Counselling and Clinical Psychology	PSYM09-CH-101:2 2	Register
Health Psychology in Social Context	PSYM09-... 2	Register

How to register

This is another example with a course with 4 groups. You can see the course title, but also the groups, their teachers, the head count, how many people have signed up, etc.

Subject details

Available courses | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

Communicational Skills Training (PSYM09-108)

Available courses

Actions: Save Cancel

Course code	Course type	Headcount/Waiting list/Limit	Ranking score	Class schedule info	Lecturers	Language	Site Comm.	Description	
1	Practice	0/0/15	!		Fekete Olívia	English	P,9:00-13:...	in blocks	<input type="checkbox"/>
2	Practice	0/0/15	!		Fekete Olívia	English	P,9:00-13:...	in blocks	<input type="checkbox"/>
3	Practice	0/0/12	!		Farkas Judit	English	K,13:00-16...	odd weeks	<input type="checkbox"/>
4	Practice	0/0/12	!		Farkas Judit	English	K,13:00-16...	even weeks	<input type="checkbox"/>

Number of results: 1-0/0 (16 ms)

Actions: Save Cancel

😊 Click on Save to take the selected courses from the list above!

How to register

Choose one, then check the box next to it and click on "Save". During the course registration period you can change for another group or drop the course.

Subject details

Available courses | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

Communicational Skills Training (PSYM09-108)

Available courses

Actions: Save Cancel

Course code	Course type	Headcount/Waiting list/Limit	Ranking score	Class schedule info.	Lecturers	Language	Site	Comm.	Description	<input type="checkbox"/>
1	Practice	0/0/15			Fekete Olívia	English	P,9:00-13:...		in blocks	<input type="checkbox"/>
2	Practice	0/0/15			Fekete Olívia	English	P,9:00-13:...		in blocks	<input type="checkbox"/>
3	Practice	0/0/12			Farkas Judit	English	K,13:00-16...		odd weeks	<input checked="" type="checkbox"/>
4	Practice	0/0/12			Farkas Judit	English	K,13:00-16...		even weeks	<input type="checkbox"/>

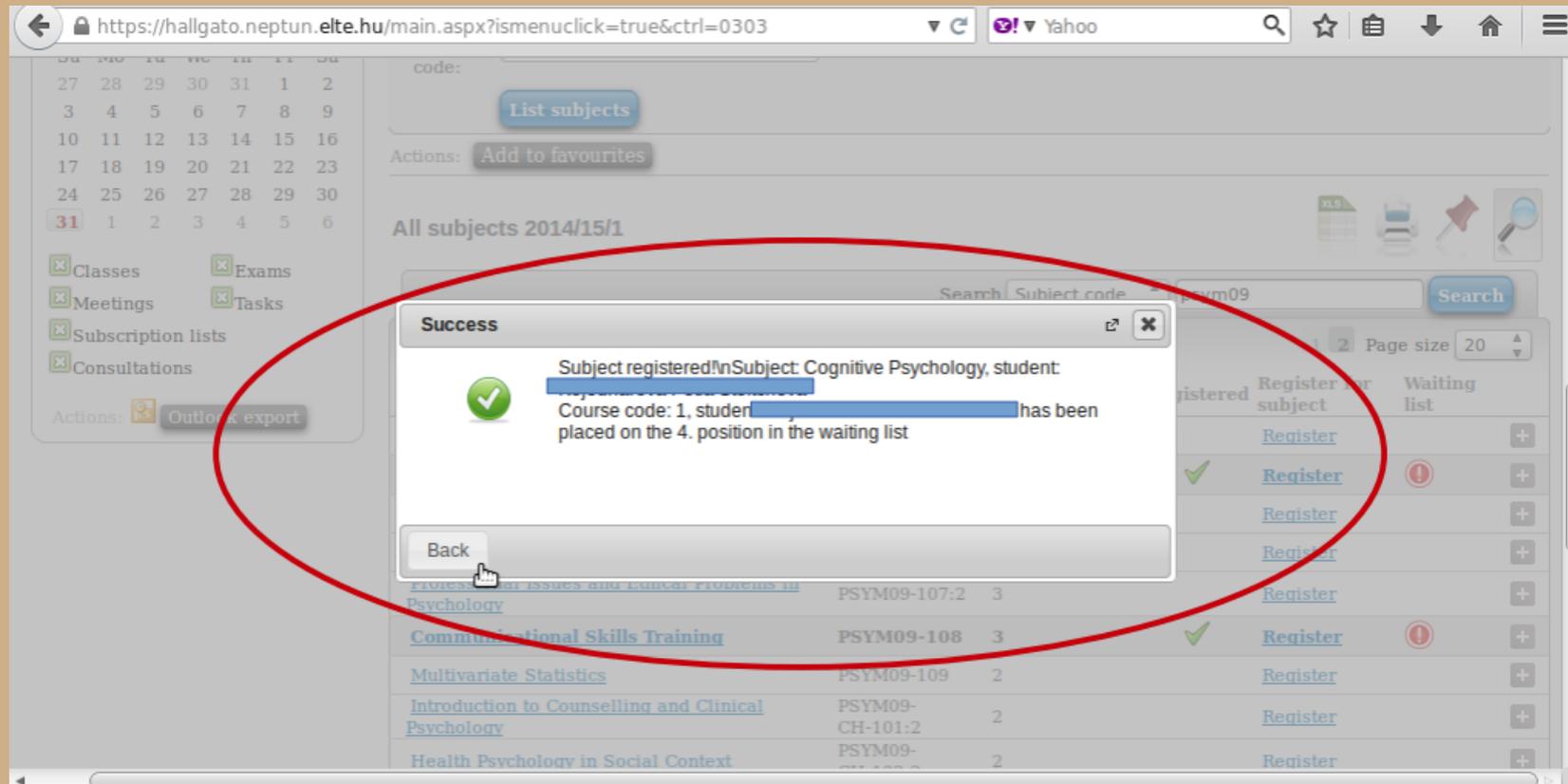
Number of results:1-0/0 (16 ms)

Actions: Save Cancel

Click on Save to take the selected courses from the list above!

How to register

The popup window will tell you whether you registered successfully.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0303>. The page displays a calendar on the left and a list of subjects for the 2014/15/1 academic year. A red oval highlights a 'Success' popup window that appears over the subject list. The popup contains a green checkmark icon and the following text: 'Subject registered!\nSubject: Cognitive Psychology, student: [redacted]\nCourse code: 1, student [redacted] has been placed on the 4. position in the waiting list'. A 'Back' button is visible at the bottom of the popup. The background page shows a table of subjects with columns for subject name, course code, and a 'Register' button. The subject 'Cognitive Psychology' is highlighted with a green checkmark in the 'Registered' column.

Subject	Course code	Registered	Waiting list
Professional Issues and Ethical Problems in Psychology	PSYM09-107:2		
Communication Skills Training	PSYM09-108	✓	!
Multivariate Statistics	PSYM09-109		
Introduction to Counselling and Clinical Psychology	PSYM09-CH-101:2		
Health Psychology in Social Context	PSYM09-		

Problems with registration

- Full head count:
the limit of the number of students is reached
- Pre-requisite:
full-time students have to take some other courses in advance to be able to complete the current one
- Course from another faculty

Full head-count

- If the course cannot take more students, Neptun will not allow you to sign up.
- This case, you need a written (email) permission from the professor if the limit can be raised.
- Then send the permission to your study coordinator who will deal with the issue.

Courses with pre-requisites

- It can happen you are not allowed to register for a subject in Neptun because the course requirement is not fulfilled.
- This case, you also need a written (email) permission from the professor if the limit can be raised.
- Then send the permission to your study coordinator who will deal with the issue.

What to include in the email?

When you write to the teacher, and later to your coordinator regarding the course registration include the followings.

- Your name.
- Your Neptun code.
- The subject code (e.g. BBN-ANG17-214).
- The name of the teacher.
- In the case of seminars, the course code (letter or number of the group)
- What problem you have with the registration.

Guest student form

1. Register for as many courses as you can in Neptun during the registration period.
2. If you have a limit or pre-requisite problem, ask the teacher for permission to join the course.
3. Fill in the Guest student form with the code and title of all courses you take, and send it to your coordinator by email until 4 March 2022.

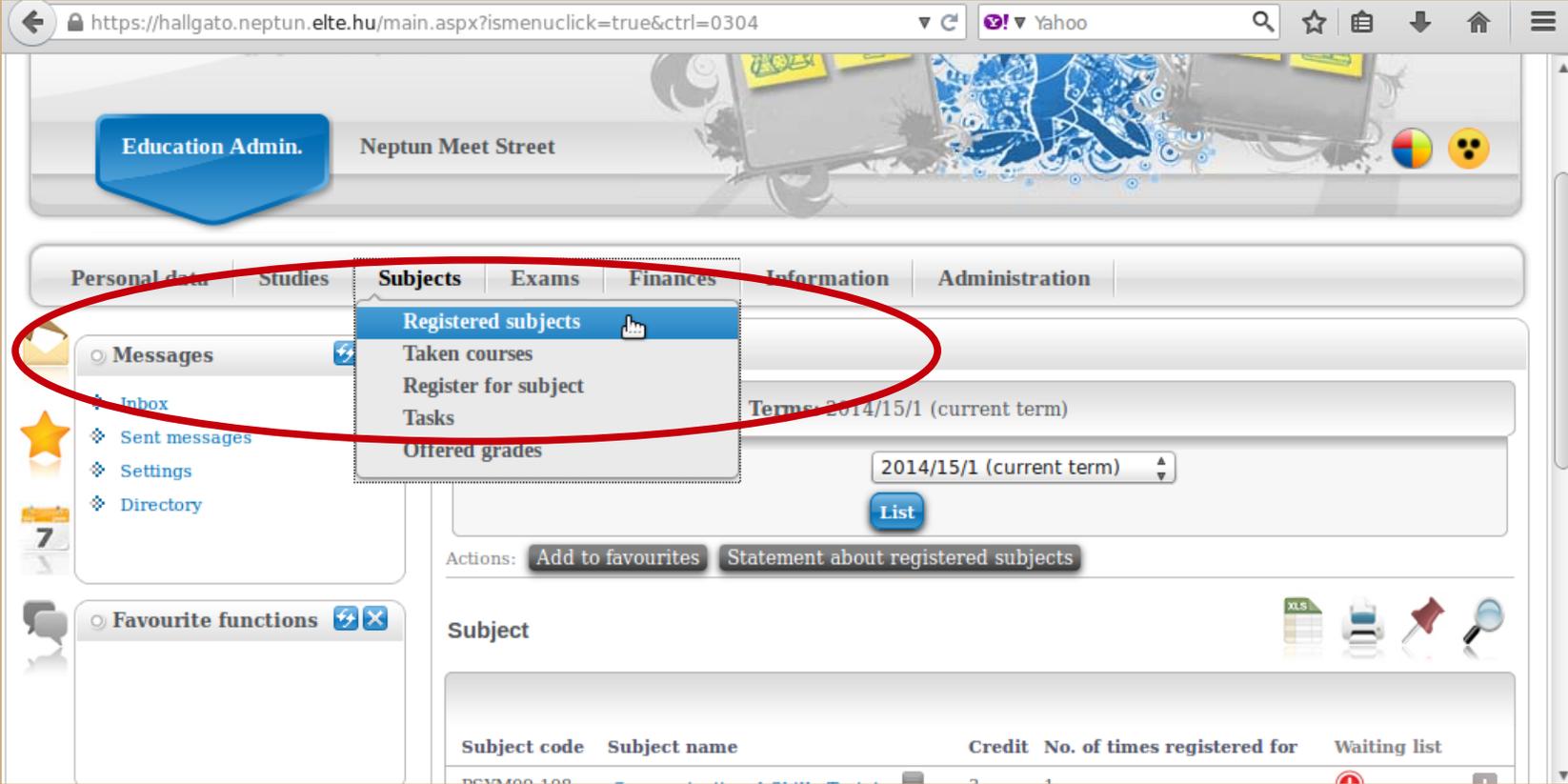
Credit numbers

The credit number in Neptun should match the ones you have in your LA.

At the end of the semester, the same credit numbers should be in the Transcript of Records.

How to check the registration

In order to see the list of courses for which you have signed up, go to "Registered subjects" in the "Subjects" menu.



The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0304>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation menu at the top contains "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Subjects" menu is open, and the "Registered subjects" option is highlighted with a red circle. Other options in the menu include "Taken courses", "Register for subject", "Tasks", and "Offered grades". The main content area shows a "Terms: 2014/15/1 (current term)" dropdown menu set to "2014/15/1 (current term)" and a "List" button. Below this, there are "Actions: Add to favourites" and "Statement about registered subjects". The "Subject" section is partially visible, showing a table with columns: "Subject code", "Subject name", "Credit", "No. of times registered for", and "Waiting list".

How to check the registration

Choose the relevant semester and then click on "List".

The screenshot shows the NEPTUN system interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0304>. The page title is "Registered subjects".

On the left side, there are three panels:

- Messages:** Includes links for Inbox, Sent messages, Settings, and Directory.
- Favourite functions:** Currently empty.
- Calendar:** Shows a calendar for August 2014 with days of the week (Su, Mo, Tu, We, Th, Fr, Sa) and dates (27, 28, 29, 30, 31, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23).

The main content area is titled "Registered subjects" and contains a "Filters" section. A red oval highlights the "Terms" dropdown menu, which is currently set to "2014/15/1 (current term)". Below the dropdown is a blue "List" button with a mouse cursor over it. Below the "List" button, there are two action buttons: "Add to favourites" and "Statement about registered subjects".

How to check the registration

Here you can see a list of courses you are now registered for, as well as how many credits you have signed up for in total.

The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0304>. The page is titled "Registered subjects" and displays a list of courses for the current term (2014/15/1). The list includes two subjects: PSYM09-108 (Communicational Skills Training) with 3 credits and 1 registration, and PSYM09-103 (Cognitive Psychology) with 4 credits and 1 registration. A yellow callout box at the bottom indicates a total of 7 credits taken in the term.

Messages

- Inbox
- Sent messages
- Settings
- Directory

Favourite functions

Calendar

Registered subjects

Filters Terms: 2014/15/1 (current term)

Terms: 2014/15/1 (current term) List

Actions: Add to favourites Statement about registered subjects

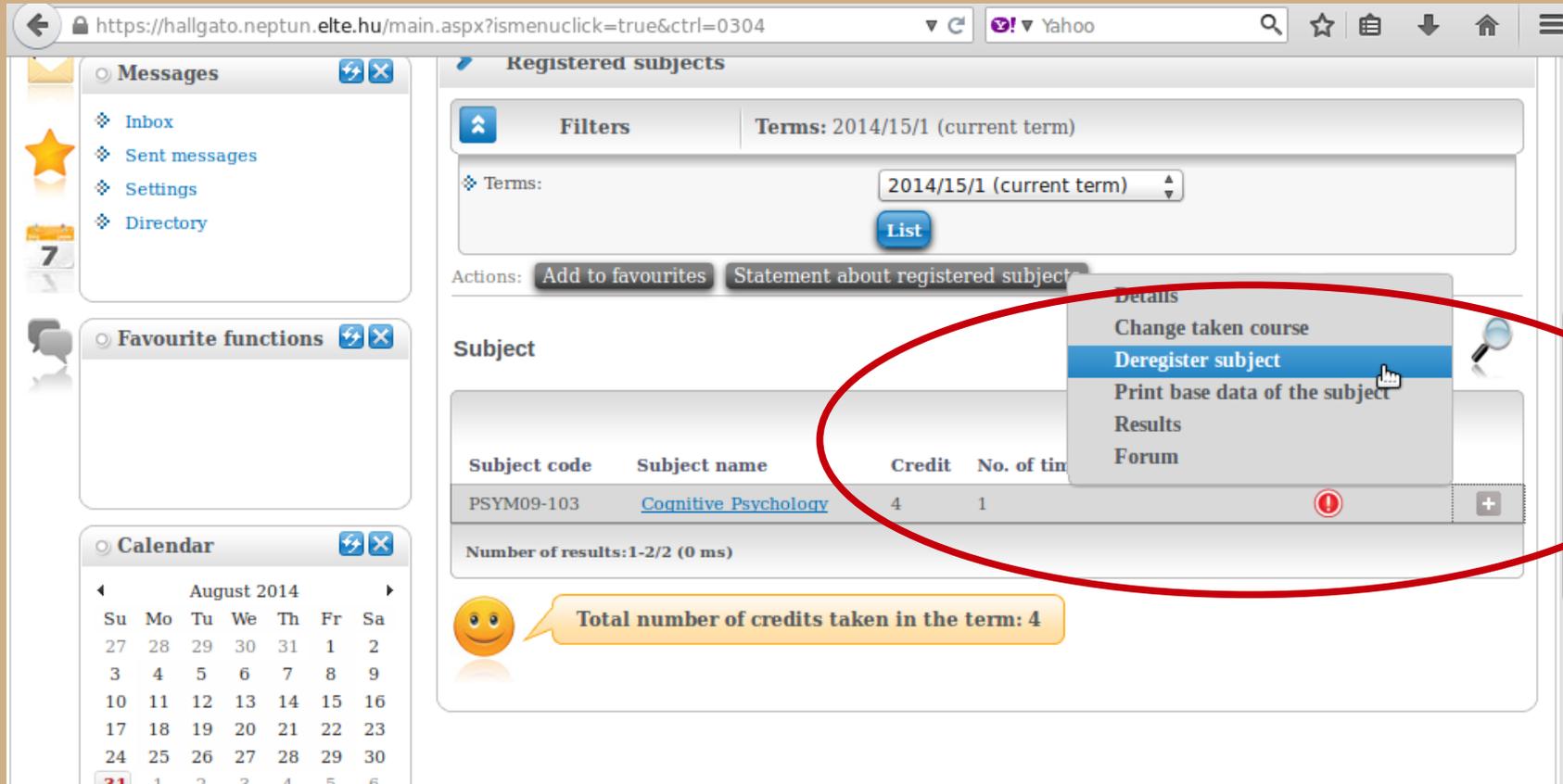
Subject code	Subject name	Credit	No. of times registered for	Waiting list
PSYM09-108	Communicational Skills Training	3	1	!
PSYM09-103	Cognitive Psychology	4	1	!

Number of results: 1 / 2 (0 page)

Total number of credits taken in the term: 7

How to deregister

You can also sign off from a course here. Click on the “+” sign and then click on “Deregister subject”.



The screenshot shows the NEPTUN system interface. The main content area is titled "Registered subjects" and displays a table of subjects. A context menu is open over the table, with the "Deregister subject" option highlighted. A red circle is drawn around the context menu and the table row it applies to.

Filters: Terms: 2014/15/1 (current term)

Terms: 2014/15/1 (current term)

List

Actions: Add to favourites Statement about registered subject

Subject

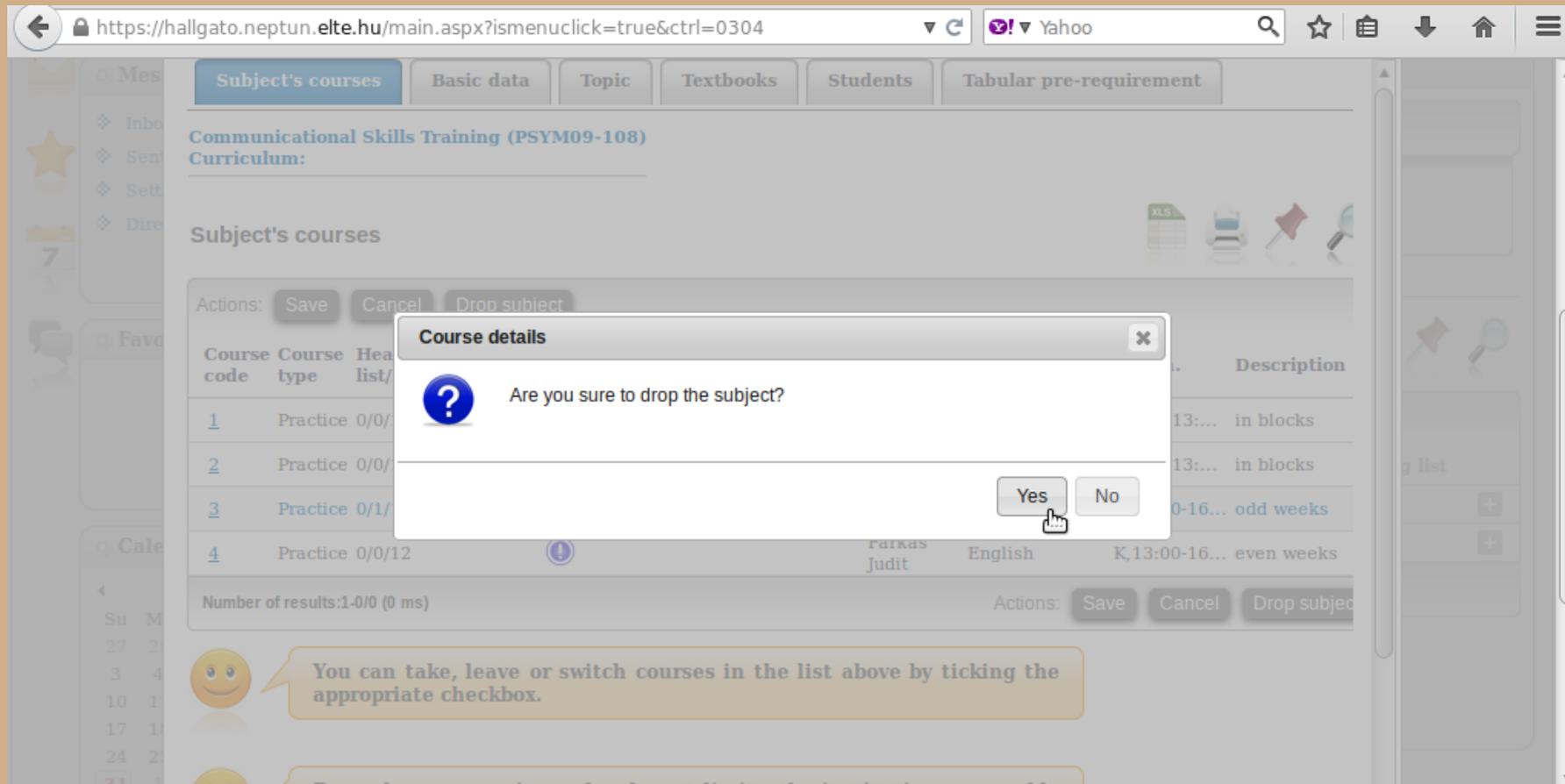
Subject code	Subject name	Credit	No. of times
PSYM09-103	Cognitive Psychology	4	1

Number of results: 1-2/2 (0 ms)

Total number of credits taken in the term: 4

How to deregister

A popup window in order to confirm your choice.

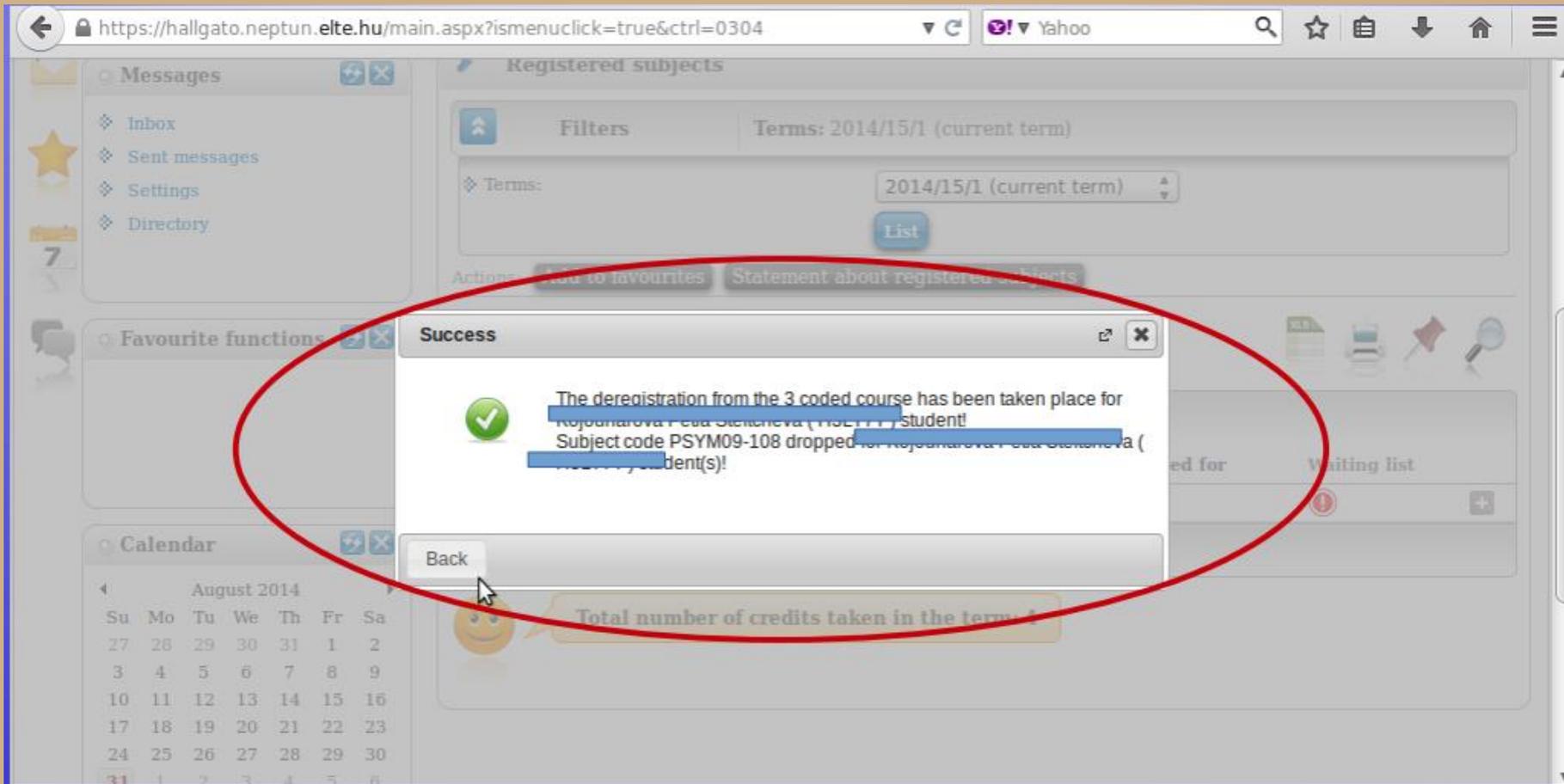


The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0304>. The page displays a course management interface for "Communicational Skills Training (PSYM09-108)". A "Course details" popup window is open, asking "Are you sure to drop the subject?" with "Yes" and "No" buttons. The background interface includes a navigation menu, a table of subject courses, and a "Drop subject" button.

Course code	Course type	Head list/	Description
1	Practice	0/0/	13:...
2	Practice	0/0/	13:...
3	Practice	0/1/	0-16... odd weeks
4	Practice	0/0/12	K,13:00-16... even weeks

How to deregister

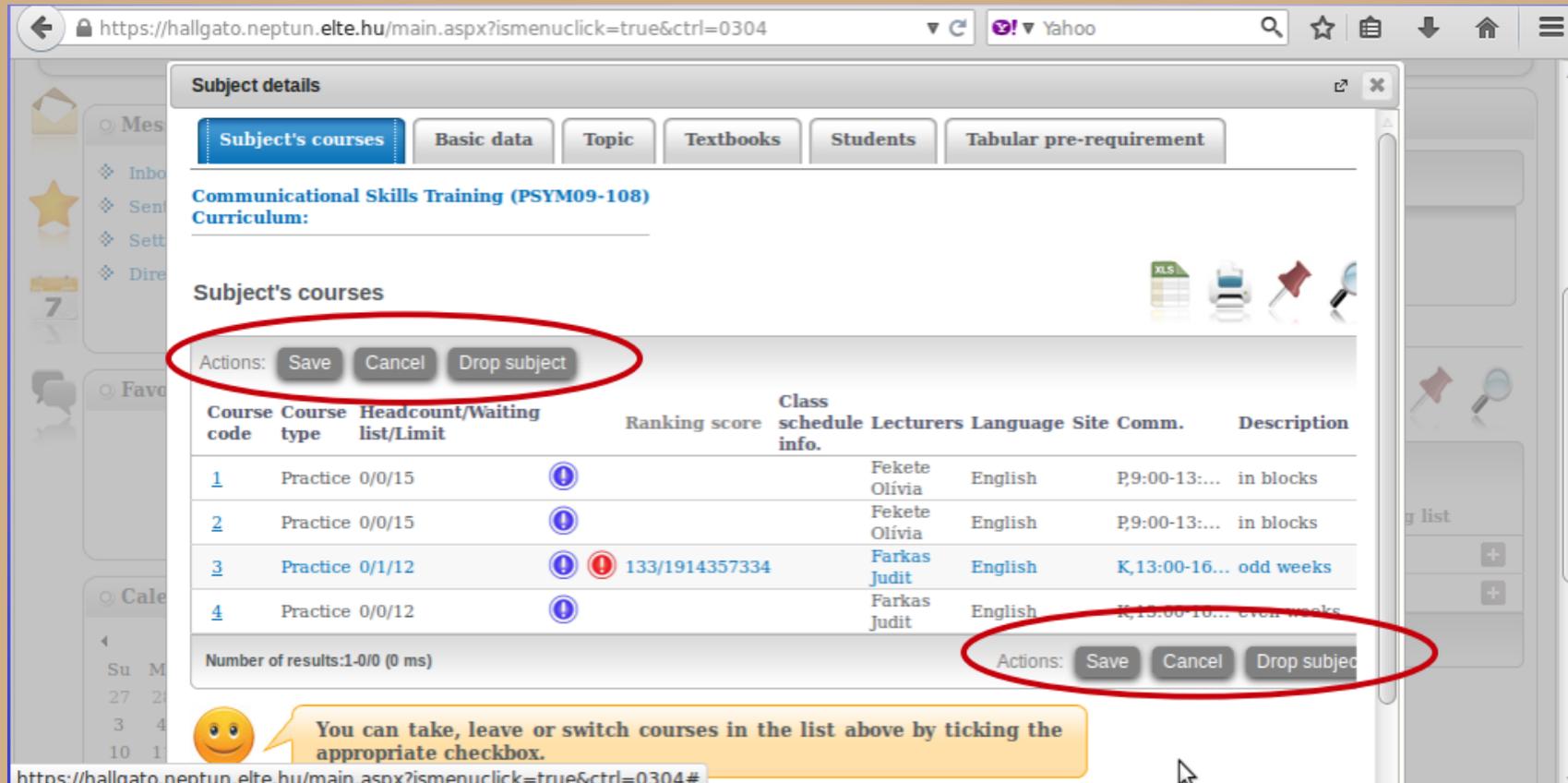
Another popup window to confirm that you have been successful.



The screenshot shows a web browser window with the URL <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0304>. The page displays a "Registered subjects" section with a filter for "Terms: 2014/15/1 (current term)". A "Success" popup window is overlaid on the page, containing a green checkmark icon and the following text: "The deregistration from the 3 coded course has been taken place for [redacted] student! Subject code PSYM09-108 dropped for [redacted] student(s)!". A "Back" button is visible at the bottom of the popup. A red oval highlights the popup window. In the background, there are sections for "Messages", "Favourite functions", and "Calendar".

How to deregister

You can also sign off from the course in the Register for subjects menu by clicking on the "Drop subject" option.



Subject details

Subject's courses | Basic data | Topic | Textbooks | Students | Tabular pre-requirement

Communicational Skills Training (PSYM09-108)
Curriculum:

Subject's courses

Actions: Save Cancel Drop subject

Course code	Course type	Headcount/Waiting list/Limit	Ranking score	Class schedule info.	Lecturers	Language	Site	Comm.	Description
1	Practice	0/0/15			Fekete Olivia	English	P,9:00-13:...		in blocks
2	Practice	0/0/15			Fekete Olivia	English	P,9:00-13:...		in blocks
3	Practice	0/1/12	133/1914357334		Farkas Judit	English	K,13:00-16...		odd weeks
4	Practice	0/0/12			Farkas Judit	English	K,13:00-16...		even weeks

Number of results:1-0/0 (0 ms)

Actions: Save Cancel Drop subject

You can take, leave or switch courses in the list above by ticking the appropriate checkbox.

After course registration



ELTE

FACULTY OF
HUMANITIES

Welcome and Information Days

ONLINE PLATFORMS DURING STUDIES



Online education

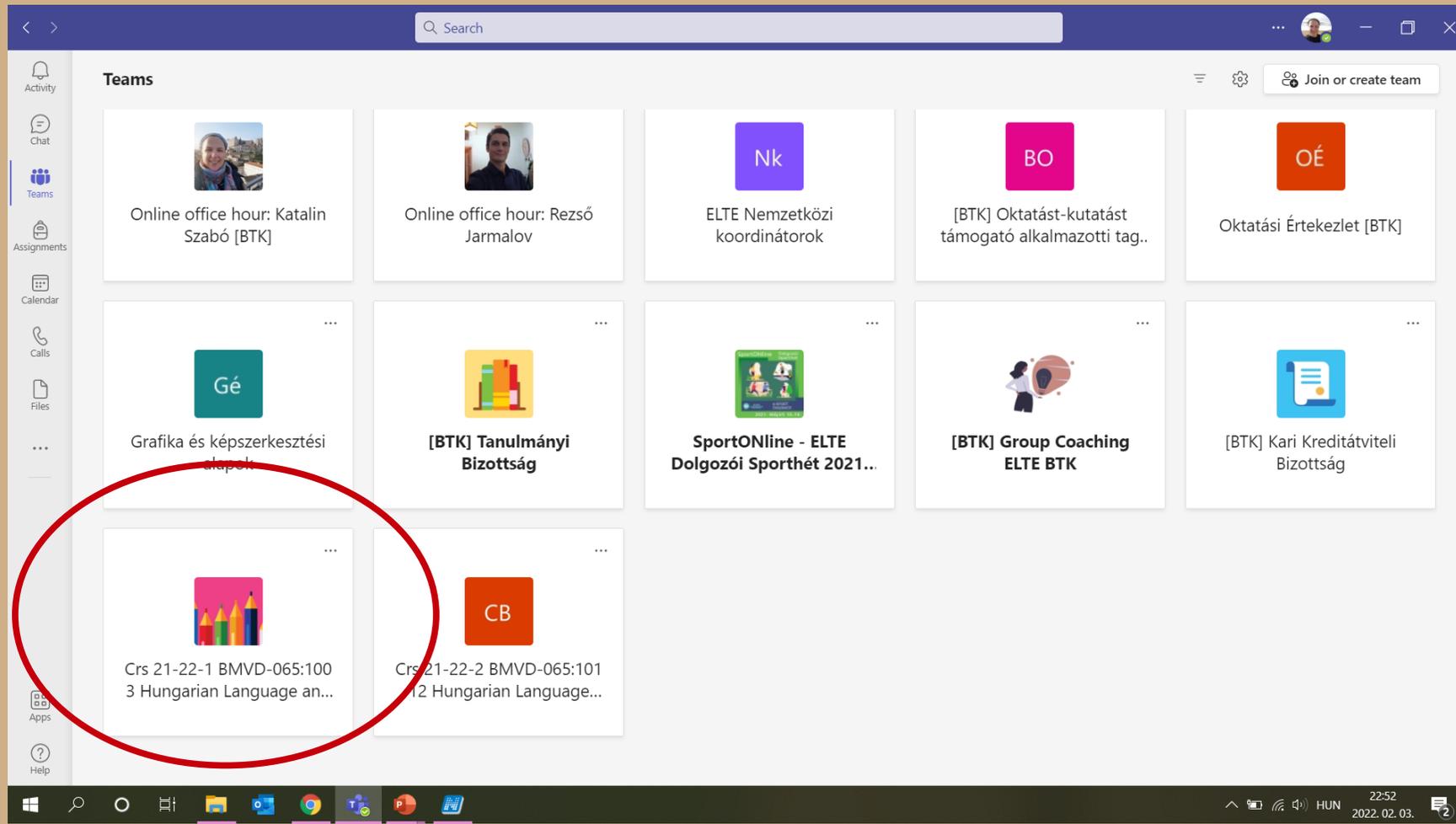
- When you are registered for a course, Neptun and the integrated programmes and applications are synchronized every night.
- If everything goes well, the following day, you can see your subject group in the connected programmes/applications like Teams, Moodle, Canvas, etc.
- Check the materials, messages in Canvas, Moodle, Teams.
- Check the course requirements.
- Join the online classes.

Microsoft Teams

- Use Teams with your ELTE email address.
- After successful course registration, you should see the group of the class in Teams within 24 hours.
- If not, contact the teacher of the class to add you manually to the group.
- Join the online classes.
- Download the materials from the shared space of the class group.

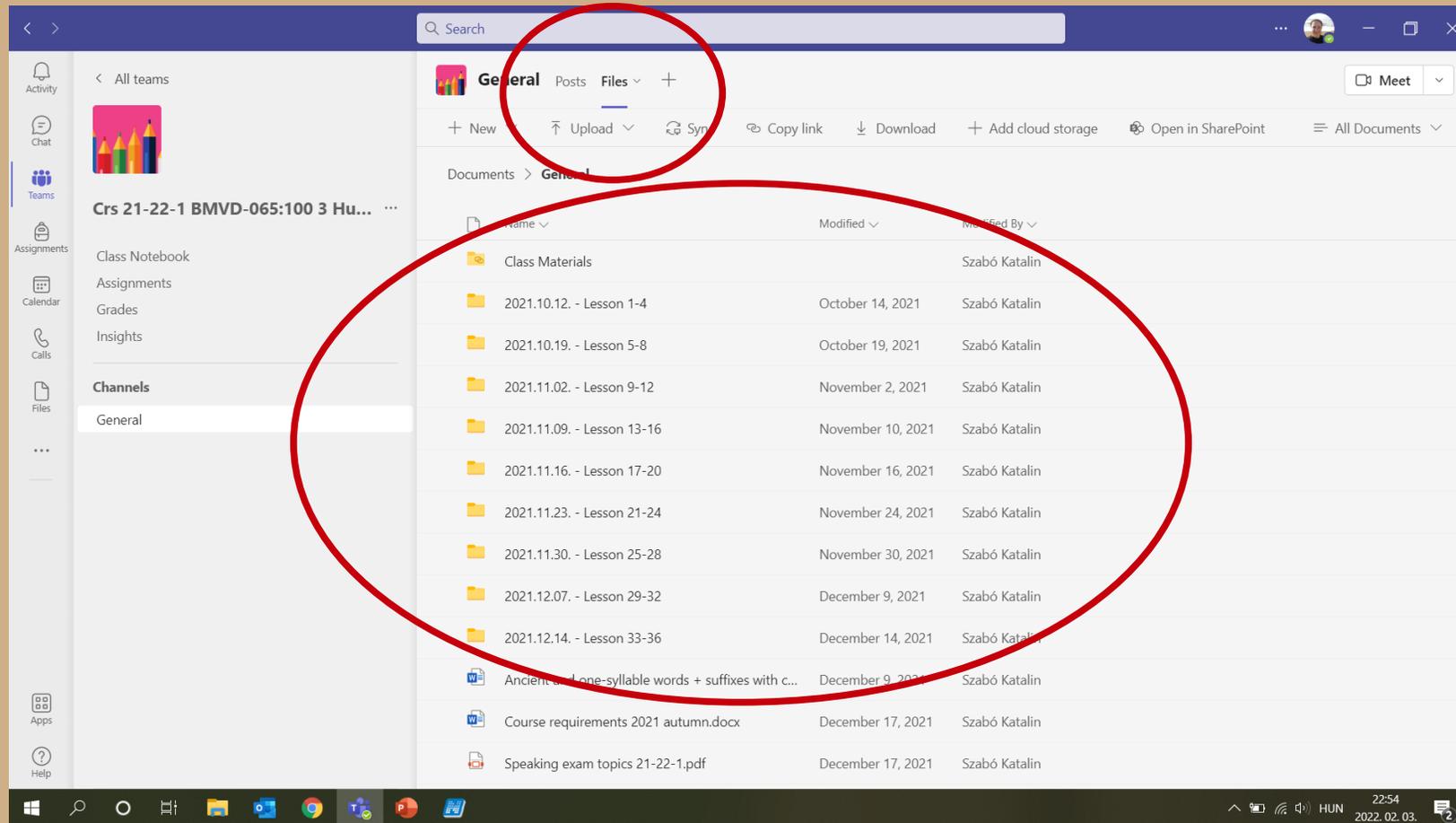


Microsoft Teams



Microsoft Teams

Download the materials from the shared space of the class group.



Zoom

- Zoom is not integrated into Neptun.
- If the teacher has the class via Zoom, you should get a link to the meeting.
- Click on the link, and join the meeting.

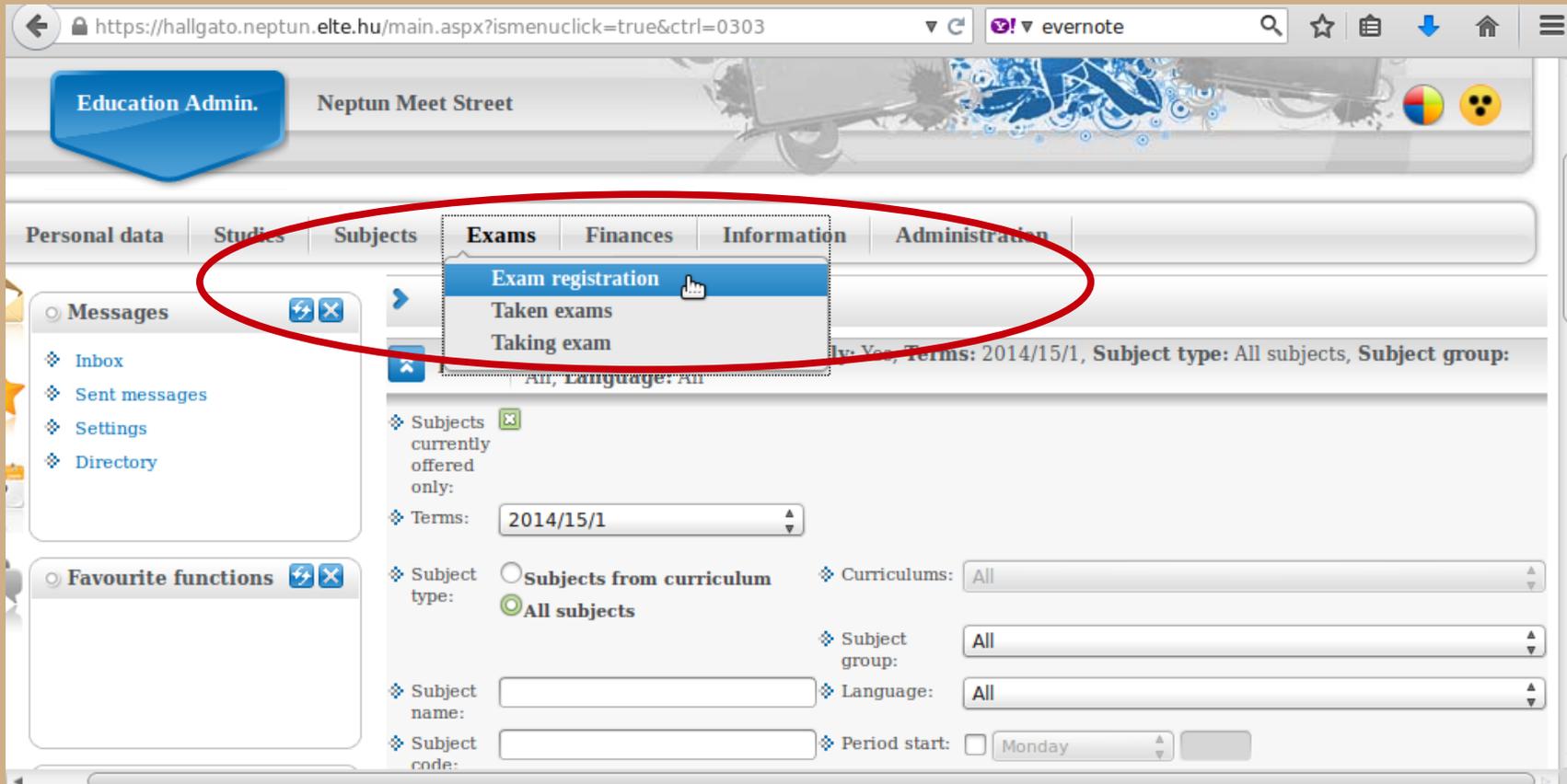


First week

- The first week is to get used to the system.
- Administration can be slower: teachers' reply, coordinator is busy, Neptun errors
- Teams or Zoom does not work.
- Not a great problem if you miss some classes during the first week.
- You can drop courses if you do not like them on the first week.

Exam registration

You must register for the exams for all lecture courses, otherwise you will not be allowed to have the exam. Exam registration will open in May.



Exam registration

This is when you can look for exam dates, once they are uploaded. You can list all dates or only dates for one course.

Personal data | Studies | Subjects | Exams | Finances | Information | Administration

Messages
Inbox
Sent messages
Settings
Directory

Favourite functions

Calendar
August 2014
Su Mo Tu We Th Fr Sa

Exam registration

Exam filters Terms: 2014/15/1, Subject: Every subject

Terms: 2014/15/1
Subject: Every subject
List exams

Actions: Add to favourites

Exams

Subject	Subject code	Course Type	Exam start	Member/Limit (Course limit)	Reg./Limit (Exam limit)	Rooms	Lecturers	Preliminary exam condition	Final exam condition	Description
No result										

Number of results: 1-0/0 (421 ms)

Exam registration

This is an example when you want to see the dates for only one course.

Personal data | Studies | Subjects | Exams | Finances | Information | Administration

Messages
Inbox
Sent messages
Settings
Directory

Exam registration

Exam filters | Terms: 2013/14/2, Subject: Every subject

Terms: 2014/15/1
Subject: Communicational Skills Training (PSYM09-108)

List exams

Actions: Add to favourites

Exams

Subject	Subject code	Course Type	Exam start	Member/Limit (Course limit)	Reg./Limit (Exam limit)	Rooms	Lecturers	Preliminary exam condition	Final exam condition	Description
No result										

Number of results: 1-0/0 (421 ms)

Page size: 20

Exam registration

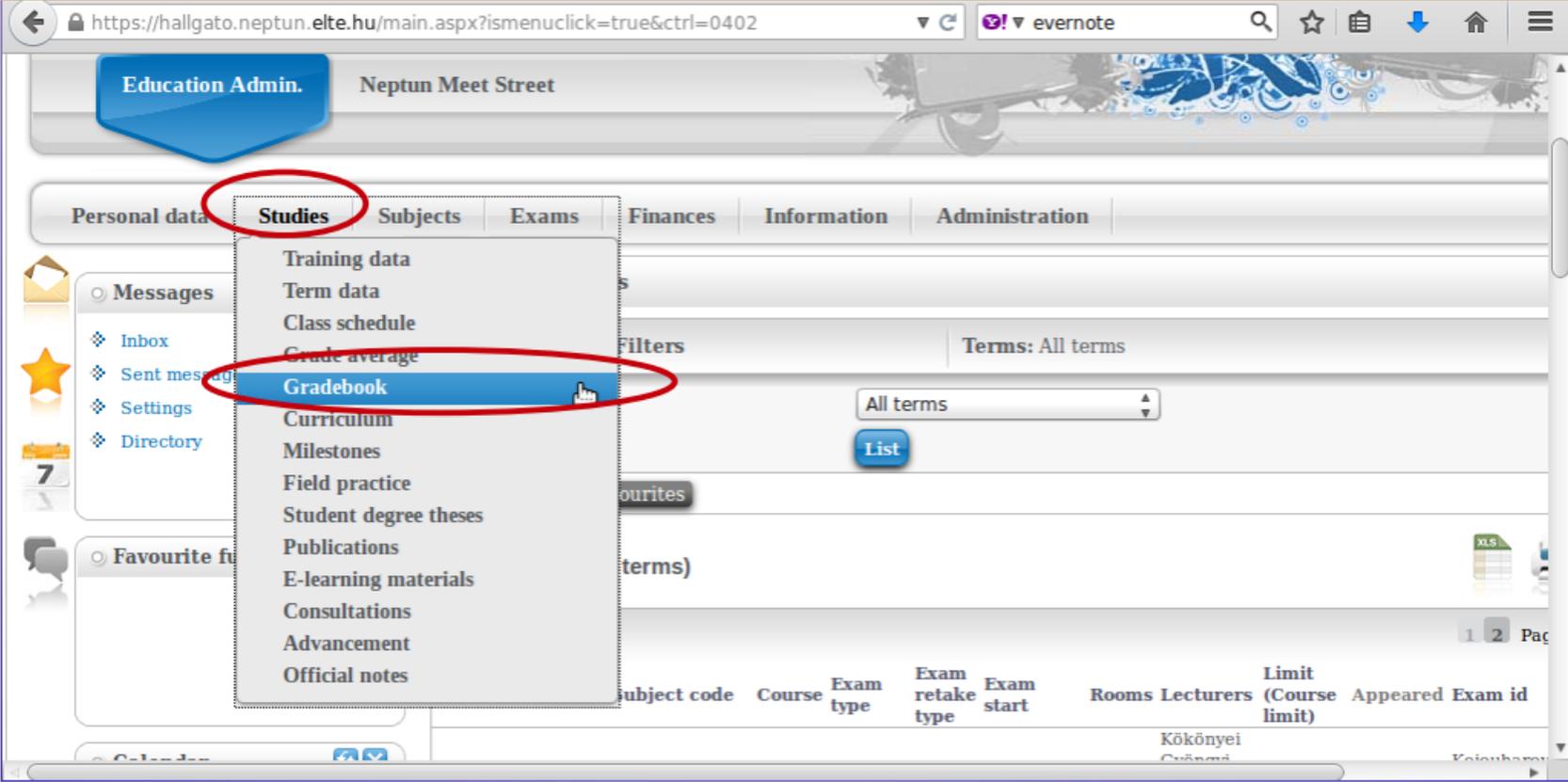
By checking the "Taken exams", you can see a list of your exam dates.

The screenshot shows the Neptun system interface. The 'Exams' menu item is circled in red. Below it, the 'Taken exams' option is highlighted with a blue bar and also circled in red. The 'Exams (Term: 2014/15/1)' section is circled in red. The table below shows the exam results for the selected term.

Subject	Subject code	Course	Exam type	Exam retake type	Exam start	Rooms	Lecturers	Limit (Course limit)	Appeared	Exam id	Result
No result											
Number of results:1-0/0 (125 ms)											

Check your progress

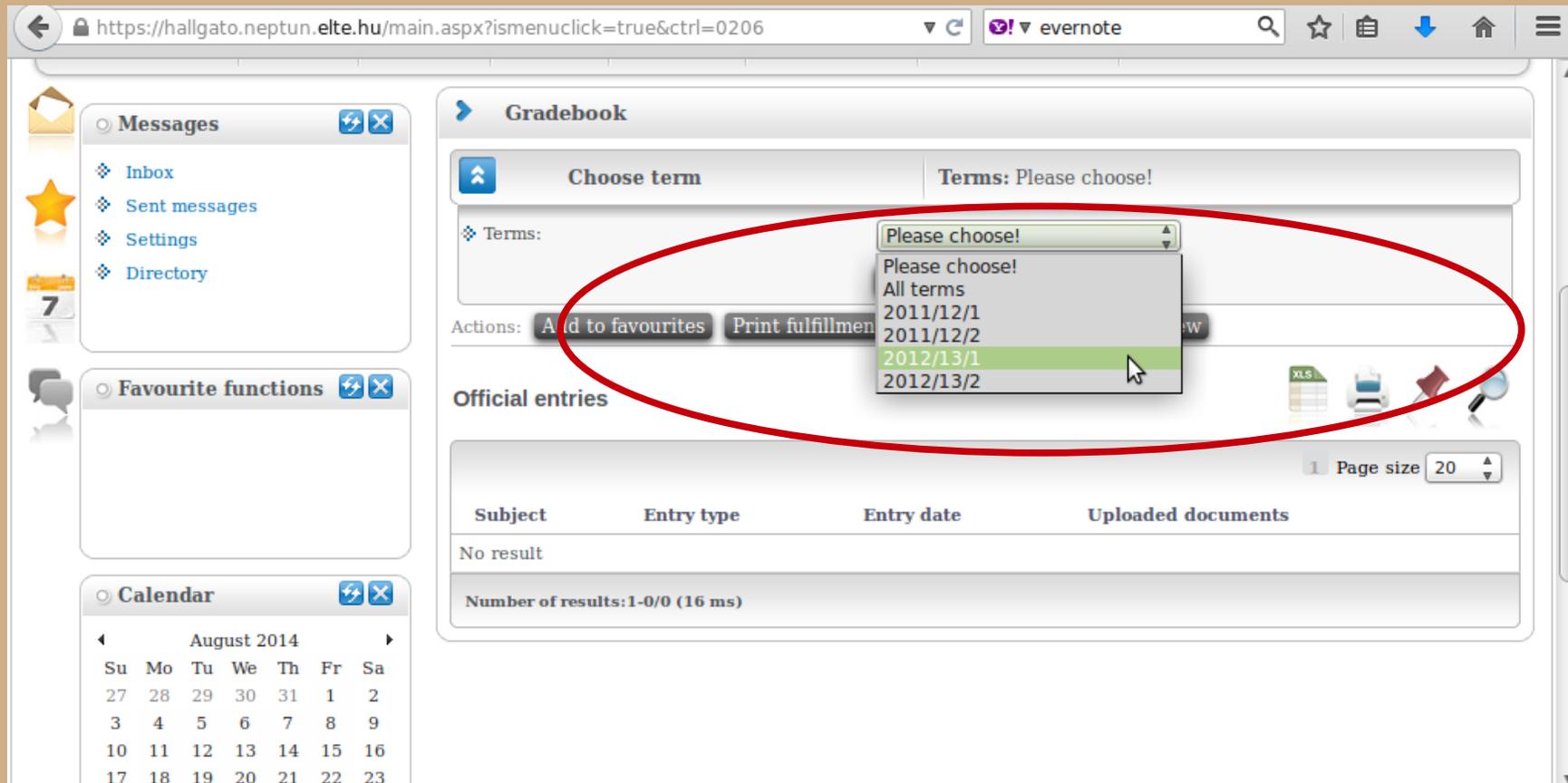
In order to check the progress of your studies (courses which you have completed, credits and grades), the best place is the "Gradebook".



The screenshot shows the Neptun web portal interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0402>. The page header includes "Education Admin." and "Neptun Meet Street". A navigation menu contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Studies" tab is selected and highlighted with a red circle. A dropdown menu is open under "Studies", listing various options: "Training data", "Term data", "Class schedule", "Grade average", "Gradebook", "Curriculum", "Milestones", "Field practice", "Student degree theses", "Publications", "E-learning materials", "Consultations", "Advancement", and "Official notes". The "Gradebook" option is highlighted with a blue bar and a red circle. Below the menu, there are sections for "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". A "Filters" section shows "Terms: All terms" and a "List" button. At the bottom, a table header is visible with columns: "subject code", "Course", "Exam type", "Exam retake type", "Exam start", "Rooms", "Lecturers", "Limit (Course limit)", and "Appeared Exam id".

Exam registration

You can check for one semester only or for all of the semesters when you were "active".



The screenshot shows the NEPTUN system interface. The main content area is titled "Gradebook" and features a "Choose term" section. A dropdown menu is open, displaying the following options: "Please choose!", "Please choose!", "All terms", "2011/12/1", "2011/12/2", "2012/13/1" (highlighted), and "2012/13/2". The dropdown menu is circled in red. Below the dropdown, there are buttons for "Add to favourites" and "Print fulfillment". The "Official entries" section shows a table with columns for "Subject", "Entry type", "Entry date", and "Uploaded documents". The table currently displays "No result" and "Number of results: 1-0/0 (16 ms)".

Subject	Entry type	Entry date	Uploaded documents
No result			

Exam registration

You will see a list like this one.

The screenshot shows a web application interface for a university. The main content area displays a table titled "Term gradebook rows - 2012/13/1". The table has the following columns: Subject code, Subject name, Lecturer, Cr. Req., Class (T/P/L), Signature, Grades, Notes, Waiting list, and Fulfilled. The table contains four rows of data. A red oval highlights the header row, and another red oval highlights the "Fail" grade for the second row (PSZM-105). The "Fulfilled" column shows a yellow warning icon for the first row and green checkmarks for the other three rows.

Subject code	Subject name, Lecturer	Cr. Req.	Class (T/P/L)	Signature	Grades	Notes	Waiting list	Fulfilled
PSZM-102	Developmental Psychology 2., Kalmár Magdolna	2	exam	2/0/0		ETR kurzfelv_id :13047380 Kurzus kód :PSZM-102		!
PSZM-105	Social-psychology, Kiss Paszkál, Kollár Katalin Dr.	4	exam	3/0/0	Fail Kiss Paszkál 1/18/2013	ETR kurzfelv_id :13000058 Kurzus kód :PSZM-105		✓
PSZM-KF-110	Control of Behaviour and Action, Nádasdy Zoltán Dr.	3	exam	2/0/0	Good Kiss Paszkál 1/31/2013	ETR kurzfelv_id :13000062 Kurzus kód :PSZM-KF-110		✓
PSZM-KF-111	Higher Order Cognitive Processes, Ragó Anett	3	exam	2/0/0	Excellent Nádasdy Zoltán Dr. 1/8/2013	ETR kurzfelv_id :13000063 Kurzus kód :PSZM-KF-111		✓

PAYMENTS

e.g. dormitory fee, sport courses, administrative fees

In Neptun study system

by bank card

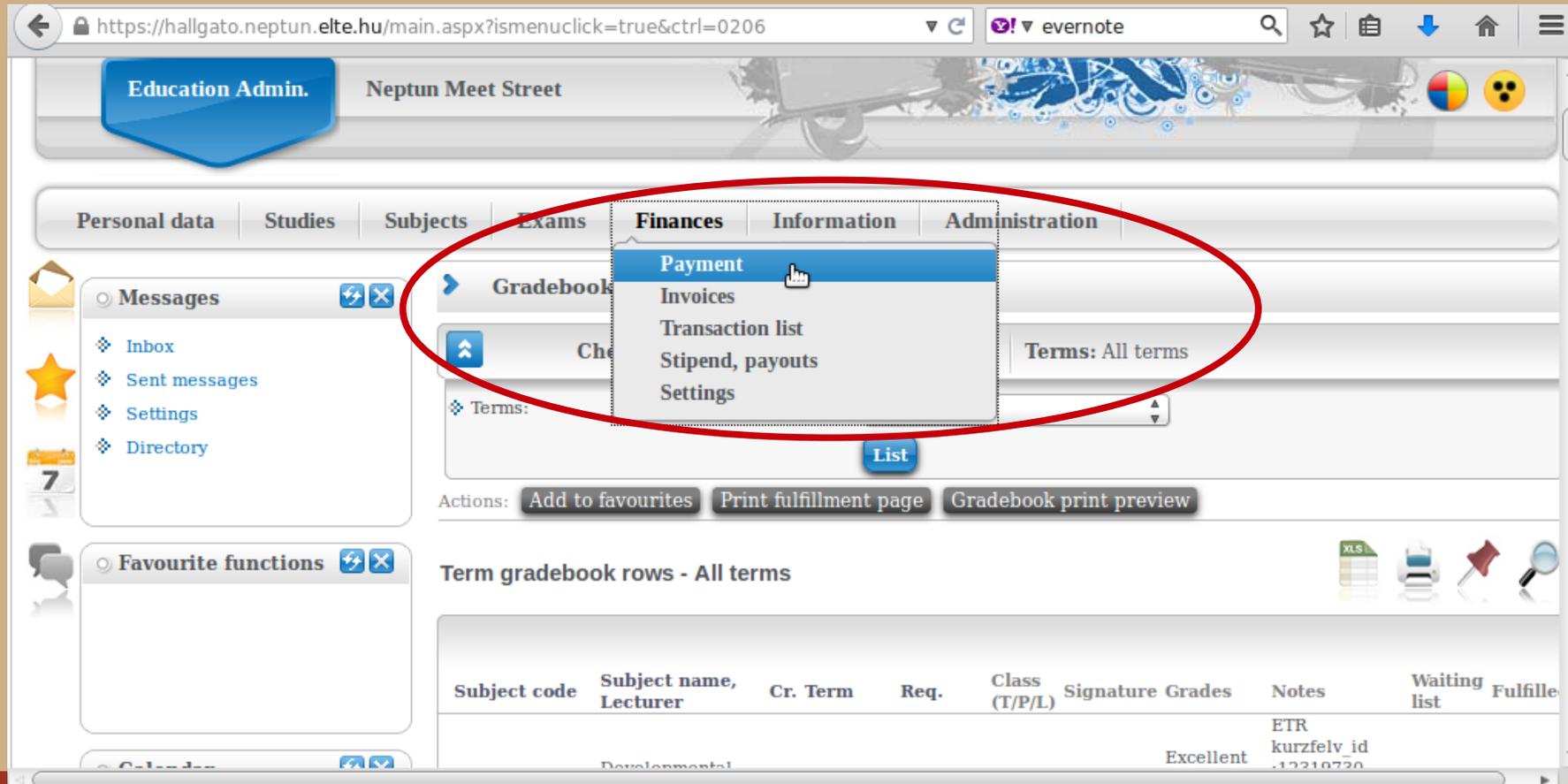
by money transfer

Guide: <https://qter.elte.hu/Statikus.aspx/GyIK-Penzugy>



Payments in Neptun

Any unpaid fee, which deadline has passed, will block the Neptun and you will not be able to register for anything.



The screenshot shows the Neptun web application interface. The browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0206>. The page header includes "Education Admin." and "Neptun Meet Street". The main navigation bar contains tabs for "Personal data", "Studies", "Subjects", "Exams", "Finances", "Information", and "Administration". The "Finances" tab is selected, and a dropdown menu is open, listing "Payment", "Invoices", "Transaction list", "Stipend, payouts", and "Settings". The "Payment" option is highlighted with a mouse cursor. A red oval is drawn around the "Finances" tab and its dropdown menu. On the left side, there are sections for "Messages" (Inbox, Sent messages, Settings, Directory) and "Favourite functions". The main content area shows a "Gradebook" section with a "List" button and a "Terms: All terms" dropdown. Below this, there are action buttons: "Add to favourites", "Print fulfillment page", and "Gradebook print preview". The "Term gradebook rows - All terms" section contains a table with the following columns: "Subject code", "Subject name, Lecturer", "Cr. Term", "Req.", "Class (T/P/L)", "Signature", "Grades", "Notes", "Waiting list", and "Fulfilled". The table has one row with the following data: "Developmental", "Excellent", "ETR kurzfely id: 12310720".

Payments in Neptun

You will see a list of what fees you have, whether they are active still, their deadlines, etc. You will also see the amount you have in the joint account.

The screenshot displays the Neptun Payment interface. On the left, there are navigation panels for Messages (Inbox, Sent messages, Settings, Directory) and Favourite functions. The main area is titled 'Payment' and includes a 'Filters' section with 'Terms: All terms' and 'Status: All'. A dropdown menu is open for the 'Status' filter, showing options: 'All', 'Aktív', 'Teljesített', 'Feldolgozás alatt', and 'Deleted'. Below the filters, there are buttons for 'Add to favourites' and 'Transcribe item'. A red oval highlights a blue warning message: 'Attention! Collective account payment is not possible for you, because you have not transferred amount'. Below this, there are buttons for 'Payments' and 'Pay back'. At the bottom, a table titled 'Transcribed items[All terms, All]' is shown with columns: Name, Term, Type, Subject code, Amount, Imposition date, Service fulfillment, Deadline, Status, and Invo num. A red oval highlights the first row of the table.

Name	Term	Type	Subject code	Amount	Imposition date	Service fulfillment	Deadline	Status	Invo num
Konvertált	2010/11/1			298,000 HUF	9/28/2010	9/8/2010	10/15/2010	Fulfilled	

Payments in Neptun

You can see a list of fees as well as their details.

The screenshot shows the Neptun web application interface. At the top, the browser address bar displays the URL: <https://hallgato.neptun.elte.hu/main.aspx?ismenuclick=true&ctrl=0501>. The page title is "1.) Choose items to pay in". A prominent blue warning message is circled in red: "Attention! Collective account payment is not possible for you, because you have not transferred amount to the account yet!". Below the warning are two buttons: "Payments" and "Pay back".

The main content area is titled "Transcribed items[All terms, All]". It features a table with the following columns: Name, Term, Type, Subject code, Amount, Imposition date, Service fulfillment, Deadline, Status, Invoice number, SL1 State, and SL2 State. The table contains several rows of data, with the first row circled in red. The first row is: [Konvertált](#), 2010/11/1, [redacted], 9/28/2010, 9/8/2010, 10/15/2010, Fulfilled, [redacted].

Name	Term	Type	Subject code	Amount	Imposition date	Service fulfillment	Deadline	Status	Invoice number	SL1 State	SL2 State
Konvertált	2010/11/1			[redacted]	9/28/2010	9/8/2010	10/15/2010	Fulfilled	[redacted]		
Konvertált	2009/10/2			[redacted]	3/3/2010	2/1/2010	3/15/2010	Fulfilled			
Csekkrögzítő: 310000000000000000004717206	2008/09/1			360 HUF	9/4/2008	9/4/2008	9/18/2008	Fulfilled			
Konvertált	2008/09/2			[redacted]	2/24/2009	2/2/2009	3/15/2009	Fulfilled			
Konvertált	2008/09/1			[redacted]	9/11/2008	9/1/2008	10/15/2008	Fulfilled			
Konvertált	2009/10/1			[redacted]	10/6/2009	9/2/2009	10/15/2009	Fulfilled			
Konvertált	2010/11/2			[redacted]	3/1/2011	2/7/2011	3/15/2011	Fulfilled			
PhD költégtérítés/önköltség	2013/14/1			[redacted]	9/10/2013	9/10/2013	10/31/2013	Deleted			

Payment steps

By bank card

1. Choose the item(s) you want to pay for.
2. Click on the Pay in button.
3. Choose the bank card payment.
4. The payment works as an online shopping payment.
Neptun uses the OTP Simple platform.
(It does not mean you need an OTP bank account)



Payment steps

By transfer

1. Transfer money to ELTE's bank account.
2. 1-3 days until it is converted to the Neptun account.
3. The money appears in your Neptun.
4. Choose the item(s) in Neptun, and click on the „Pay in“ button.
5. Choose the „joint account payment“ option.

Guide:

<https://qter.elte.hu/Statikus.aspx/GyIK-Penzugy>



Automatic payment

- If you want to be sure to have no debts, you can transfer money to your Neptun account in advance.
- Neptun has an automatic system to fulfil payments weekly.
- So if you have money on your Neptun account, when a payment obligation appears, Neptun completes it automatically.



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HUMANITIES

Have a nice semester.